To be FASt Lane eligible, you must provide proof of an Agency Request for Quote (RFQ).The following current initiatives are FASt Lane eligible:

* Defense Health Agency (DHA) Enterprise IT Services
* 2GIT - 2nd Generation Information Technology IT BPAs awardees will be allowed to submit modifications for processing under FASt Lane using the FASt Lane tab in FSS Online.
* SCRIPTS BPA - Supply Chain Risk Illumination Professional Tools and Services, a ten year governmentwide Multiple Award Blanket Purchase Agreement (BPA) against GSA Multiple Award Schedules (MAS)
* Other Information Technology initiatives as identified to GSA by the customer that may arise (may include contract modification initiatives)
* If a federal agency ordering activity requests in writing that vendors may participate in FASt Lane to support the agency’s current Information Technology requirements. Vendors are required to add the attached document along with the eOffer package.

***Failure to provide the required information could lead to your offer or GSA modification being removed from the FASt Lane process****. (Guidelines for both offers and modifications are included in the following pages.)*

|  |  |
| --- | --- |
| Company Name:  |  |
| eOffer/ Contract Number: |  |
| Name of Requirement/Initiative |  |
| Provide Link for RFQ: |  |
| What SINs are required by the RFQ? |  |
| What is the RFQ closing date? |  |
| What SINs are to be added with offer or modification? |  |
| If a technical review was required for the SIN, was it completed? |  |
| Technical review completion/approval date |  |

**New Offer Submission Guidelines**

New offerors that are interested in participating in any of the above initiatives may consider the FASt Lane Program. This program requires the following for an eOffer submission:

* + FASt Lane Eligibility Checklist for consideration; and
	+ All documents and responses per the solicitation requirements.

**FASt Lane offers must ONLY contain SINs under the MAS Information Technology Large Category. If you submit an offer under FASt Lane that includes offerings from other Large Categories, your offer will be rejected.**

FASt Lane participants must respond no later than 24 hours of receiving any inquiries or requested information from GSA contracting officers. Failure to respond within the specified timeframe will result in removal of the modification from FASTlane eligibility.

**Modification Submission Guidelines**

Existing Schedule Holders interested in participating in any of the above initiatives may participate in the FASt Lane Program for contract modifications.

1. If the initiative includes a Special Item Number (SIN) that requires a technical review, the technical review shall be completed prior to submitting a modification through the eMod application. Documentation that supports completed and acceptable/passed technical evaluation shall be submitted with the modification in eMod.

**For Cloud and Cloud Related IT professional services** send an email to cloud-sin-rfi@gsa.gov and your Contracting Officer/Contract Specialist with the subject line as “CLOUD Technical Evaluation.”

Attach to the email the following documentation:

* Technical responses, if applicable for cloud computing services (IaaS, PaaS, SaaS); and
* Price proposal template.

**For Automated Contact Center (ACCS)** send an email to contactcenter@gsa.gov and your Contracting Officer/Contract Specialist with the subject line as “ACCS Technical Evaluation.”

Attach to the email the following documentation:

* Relevant Project Experience; and
* Price proposal template.

**For Highly Adaptive Cybersecurity Services (HACS)** send an email to hacs@gsa.gov and your Contracting Officer/Contract Specialist with the subject line as “HACS Technical Evaluation.”

Attach to the email the following documentation:

* Cover Letter to include:
	+ Key personnel names;
	+ Titles;
	+ Association with offeror; and
	+ A maximum of five (5) Points of Contact POCs are allowed for the Technical Oral Evaluation.
* Relevant Project Experience,
* Corporate Experience, and
* Labor Category Matrix
1. Upon successful review of technical documents, a FASt Lane request should be submitted through eMod applications. In addition to the required documents, the FASt Lane Eligibility Checklist must be attached to the eMod submission.

**For SCRIPTS BPA, following FASt Lane submission** send an email to scrmtool@gsa.gov and your Contracting Officer/Contract Specialist with the subject line as “SCRIPTS BPA eOffer.”

Include in the email:

* eOffer number
* Date of eOffer submission
* Point of contact
* Indicate that the action is in response to the SCRIPTS BPA
1. FASt Lane participants must respond no later than 2 hours of receiving any inquiries or requested information from the GSA Contracting Officer. Failure to respond within the specified timeframe will result in removal of the modification from FASTlane eligibility.