

GENERAL SERVICES ADMINISTRATION
Washington, DC 20405

OCR 1080.1
May 16, 2023

GSA ORDER

SUBJECT: Order of Succession – Office of Civil Rights (OCR)

1. Purpose. This Order establishes the order of succession for the General Services Administration, Office of Civil Rights.
2. Background. GSA Order [ADM 2430.1A, The U.S. General Services Administration Continuity Program](#), outlines GSA's continuity requirements, and identifies each GSA component's responsibilities to ensure resilience and continued performance of GSA's functions.
3. Designations. The following officials are designated to serve as Associate Administrator of OCR (Associate Administrator), in the following order of succession, during the absence or incapacity of the Associate Administrator. Each designee shall act with the full authority and responsibility of the Associate Administrator and shall occupy the office of the Associate Administrator. In the event that the official designated is not available, the next designated official will act.
 - a. Deputy Associate Administrator (AK)
 - b. Director, Mission Delivery Office (AKC)

With the exception of the position of Deputy Associate Administrator, this order of succession applies to the permanent incumbent of each position rather than to anyone who may be temporarily occupying a position. With regard to anyone serving as Acting Deputy Associate Administrator, Section 3.a of this Order applies and authorizes that official to assume the position of Acting Associate Administrator.

4. Exercise of Authority. An official serving as Acting Associate Administrator shall, in that capacity, exercise all the authorities and perform all the functions of the Office of Civil Rights.
5. Signature.

/S/ _____

ALUANDA R. DRAIN
Associate Administrator
Office of Civil Rights