

# Welcome to GSA Fleet's Desktop Workshop



**Audio:** Everyone is automatically muted. Listen via your computer audio if possible.



**Presentation & Certificate:** You can download a copy of the presentation at <https://www.gsa.gov/gsa-fleet-training>

Additionally, a copy of the presentation along with a certificate will be emailed after the session.



**Questions:** Use the Q&A window to ask questions at any time. You may get a typed response or it may be answered aloud at the end of the presentation.



**Recorded:** The session will be recorded.

Recordings of GSA Fleet Desktop Workshops are available at: <http://bit.ly/DtWRecordings>

# Desktop Workshop

## GSAFleet.gov Vehicle Registration Functionality

You can download a copy of this presentation at: <https://www.gsa.gov/gsa-fleet-training>

**Presented by: Angel Rahman, Alexandra  
Stepanov, and Vong Khamvongsa**

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# GSAFleet.gov- One System

An official website of the United States government [Here's how you know](#)

**GSA** Fleet™ [AFM Manual >](#)

Manage My Fleet ▾

## Get Started

Here are some links to get you started. Please keep an eye on the new features and updates as we will roll them out regularly.

### MANAGE MY FLEET

#### VEHICLE INVENTORY

View and update vehicle specifications and download up-to-date registration cards for each vehicle. Add new vehicle assets to the inventory and update existing ones with points of contact and new license plates.

#### LICENSE PLATE ORDERS

Retrieve the status of all incoming license plate orders. See all license plates on an order, mark license plates as received, and begin using them on vehicles, motorcycles, and trailers.

#### VEHICLE REGISTRATION

Register federally owned and operated vehicles with GSA Fleet. Step through a simple process to attach license plates and points of contact to a vehicle. Retrieve up-to-date registration cards for each vehicle.

#### LICENSE PLATES

Track and manage the details and history of each license plate. Manage license plates that need to be reconciled, reported damaged, have gone missing, or need to be returned for destruction.

[↑ Return to top](#)

866-472-6711 [gsafleet@gsa.gov](mailto:gsafleet@gsa.gov)

All current GSA Fleet systems will be housed under one website called **GSAFleet.gov** (Federal Motor Vehicle Registration System, Vehicle Fleet Exchange, Customer Acquisition Module, AutoChoice, etc)



# Fleet Modernization

## What does modernization mean for you?

- Make your job easier
- Streamline processes
- Automate and capture better data
- Consolidate GSA Fleet products you use:
  - Drive-thru, Customer Acquisition Module (CAM), AutoChoice, the Federal Motor Vehicle Registration System (FMVRS), the Vehicle Fleet Exchange (VFE), and Dispatch Reservation Module (DRM), Federal Vehicle Standards, with a single GSAFleet.gov login and a new look and feel.

# Estimated Completion of Legacy Applications

Decommissioning plans will consider realistic sunseting dates

	FY 22 (10/2021 - 09/2022)	FY23 (10/2022 - 09/2023)	FY24 (10/2023 - 09/2024)
<b>1st</b> Quarter			<ul style="list-style-type: none"> <li>• Drive-Thru</li> </ul>
<b>2nd</b> Quarter	<ul style="list-style-type: none"> <li>• Federal Motor Vehicle Registration System</li> <li>• Federal Vehicle Standards</li> </ul>	<ul style="list-style-type: none"> <li>• Agency Incurred Expense</li> </ul>	<ul style="list-style-type: none"> <li>• Short-Term Rental</li> <li>• Federal Fleet Management System</li> </ul>
<b>3rd</b> Quarter		<ul style="list-style-type: none"> <li>• Vehicle Fleet Exchange</li> <li>• AutoChoice</li> <li>• Vehicle Dispatch &amp; Reservation Module</li> </ul>	
<b>4th</b> Quarter	<ul style="list-style-type: none"> <li>• FMS2GO</li> </ul>	<ul style="list-style-type: none"> <li>• Customer Acquisition Module</li> </ul>	

# GSAFleet.gov

## Vehicle Registration Functionality

Vehicle registration functionality released in January 2022:

- License Plate Order Reconciliation
- Vehicle Registration (Including OCONUS)
- Updating Records
- Reporting Assets Sold or Missing
- Registration / Insurance Card

# Vehicle Registration- What's New?

New and improved vehicle registration features:

- Automatic VIN validation
- USPS address validation
- Simplified workflow for vehicle registration
- New Vehicle Inventory page (with filtering capabilities)
- Easier registration card download

# Vehicle Registration Data Cleansing

A Data Clean-up Is Needed Prior to Launching Vehicle Registration

GSA is currently working with Agency Fleet Managers on cleaning up FMVRS data that will migrate to the new system, including:

- Missing points of contact for Vehicle & License Plate records
- Invalid VINs
- License plates attached to active vehicles, but expired
- License plates with missing expiration dates

Information about your data has been shared with your Agency Fleet Manager

- If you're a Fleet Manager and FMVRS user and have not received an email about your data, please email [fleetsystemsmodernization@gsa.gov](mailto:fleetsystemsmodernization@gsa.gov)



# User Management and Registration

For Vehicle Registration Launch:

- GSA Fleet will work with Agency Managers to establish accounts for approved users
- Customers will be asked to confirm organizational hierarchies prior to launch

In Future State:

- In FY22 we will transition user access management administration to Agency Customers

# How to Create an Account

- All active FMVRS Users will receive an invite from the Fleet Modernization team that will ask you to set up your Profile. Once you submit your profile the GSA team will be responsible for approving your account. Your supervisor will not receive an email but you should list them because eventually they will be responsible for verifying your account.
- If you are not a current FMVRS User, you can create an account by visiting the [GSAFleet.gov](https://GSAFleet.gov) and selecting create an account.
- The GSA Fleet help desk will remain the same.

# Training

Test Site

Prototype



# What's Next in FY 2022?

1. Federal Vehicle Standards
2. Vehicle Fleet Exchange
3. Customer Acquisition Module
4. AutoChoice

# Join our Community of Practice

We want to make a system that works best for you, but that means we need your input.

Sign up for our Community of Practice using [this form](#) to be involved in our feedback process before the release!



# Thank you for attending today's Desktop Workshop

For additional information on this topic contact:

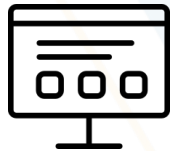
Email suggestions to [Fleetsystemsmodernization@gsa.gov](mailto:Fleetsystemsmodernization@gsa.gov)



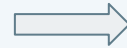
Have a great idea?



Email to GSA Fleet



Ideas can turn into  
features



Those features can improve the  
Customer Experience

Looking for more federal fleet training?

- Check out the Federal Fleet Manager Certification Program - [www.gsa.gov/ffmcp](http://www.gsa.gov/ffmcp)
- Register for future GSA Fleet Desktop Workshops - [gsa.gov/gsa-fleet-training](http://gsa.gov/gsa-fleet-training)
- View past Desktop Workshops at <http://bit.ly/DtWRecordings>



Fleet<sup>®</sup>