### APPENDIX C: OASIS TASK ORDER AWARD INFORMATION FORM (rev May 2023)

**Instructions: Please answer the following questions and e-mail this form along with a complete copy of the Task Order Award document to** oasisawards@gsa.gov **within 5 days of Task Order Award.**

**CHECK WHICH OASIS CONTRACT FAMILY USED:   [ ]  UNRESTRICTED [ ]  SB [ ]  8A**

1. **ORDERING CONTRACTING OFFICER (OCO) INFORMATION**

|  |  |
| --- | --- |
| OCO Name: Click here to enter text. | Ordering Agency (Contracting Office): Click here to enter text.  |
| OCO Email Address: Click here to enter text. | If Ordering Agency is GSA AAS (Enter Region): Click here to enter text.  |
| OCO Phone #: Click here to enter text. | Receiving Agency (End User): Click here to enter text.  |

1. **SOLICITATION INFORMATION**

|  |  |
| --- | --- |
| Solicitation Title: Click here to enter text. | Pool #: Click here to enter text. |
| Solicitation #/eBuy RFQ#: Click here to enter text. | NAICS Code: Click here to enter text. |
| Solicitation Issued Date: Click here to enter text. | Product Service Code (PSC): Click here to enter text. |
| Solicitation Closing Date: Click here to enter text. | Solicitation Issued via? (Symphony, E-buy, ITSS, etc.) Choose an item. |

1. **AWARD INFORMATION**

|  |  |
| --- | --- |
| OASIS Company Name: Click here to enter text. | Period of Performance: (includes Base and All Options): Click here to enter text. |
| OASIS Master Contract #: Click here to enter text. | Initial Obligation Amount: Click here to enter text. |
| Task Order Award #: Click here to enter text. | Total Value: (Includes Base and All Options) Click here to enter text. |
| Task Order Award Date: Click here to enter text. | Predominate Contract Type: Click here to enter text. |
| Initial Start Date: (Base Period) Click here to enter text. | Place of Performance (City, State) Click here to enter text. |
| Initial End Date: (Base Period) Click here to enter text. | Award Method (LPTA, Tradeoff, or N/A) Click here to enter text. |

1. **FAIR OPPORTUNITY  *Fair Opportunity means ALL companies in the solicited pool had a fair opportunity to compete***

Fair Opportunity Utilized? (FAR 16.505(b)(1)): **[ ]  YES If Yes, Enter number of Offers Received: Click here to enter text.**

 **[ ]  NO If NO, Fill out Section V or VI.**

1. **EXCEPTION TO FAIR OPPORTUNITY NO JUSTIFICATION/APPROVAL REQUIRED**

[ ]  **Competitive Socio-Economic Set Aside** ***(Only applicable for OASIS SB) Check type***: [ ] HUBZone [ ] SDVOSB [ ] EDWOSB [ ] WOSB

**If Competitive Socio-Economic Set Aside, Enter number of Offers Received:** Click here to enter text.

[ ]  **8(a) Sole Source (Direct) Award:** ***(Only applicable for OASIS 8A Pools)***. SBA ACCEPTANCE INTO 8(a) PROGRAM REQUIRED.

If ANC /Tribal Owned / NHO, check one of the following (if not, leave blank): [ ]  **ANC** [ ]  **Tribal Owned** [ ]  **NHO**

**VI. EXCEPTION TO FAIR OPPORTUNITY JUSTIFICATION/APPROVAL REQUIRED (FAR 16.505(b)(2))**

[ ]  **Urgency:** The agency need for the supplies or services is so Urgent that providing a fair opportunity would result in unacceptable delays.

[ ]  **Only One awardee is Capable**: Only One awardee is Capable of providing the supplies or services required at the level of quality required because the supplies or services ordered are unique or highly specialized.

[ ]  **Logical Follow-On:** The order must be issued on a sole-source basis in the interest of economy and efficiency because it is a Logical Follow-On **to an order already issued under the OASIS contract, provided that all awardees were given a fair opportunity to be considered for the original order.**

[ ]  A **Statute** expressly authorizes or requires that the purchase be made from a specified source. Please enter Statute: Click here to enter text.

**VII. OTHER**

Although not mandatory, did you request a Pre-Award Scope Review prior to issuing the solicitation?

[ ]  **YES** (*Choose Yes ONLY if you requested a written Pre-Award Scope Review from the OASIS Program Office*)

[ ]  **NO**

In the space below, please provide your feedback (positive or negative) regarding your OASIS Ordering experience: