

# Automated Mileage Reporting via Telematics

Overview for GSA Fleet leasing customers

# What's New?

Starting June 2021, mileage reporting will be automated for vehicles with GSA Fleet's telematics solution installed/activated. **No actions are required from customers or GSA Fleet Service Representatives (FSR) to enroll eligible vehicles or report telematics mileages each month.**

- If vehicle operators report mileage at the pump (GORP/DESC), they will continue to do so - this is a fuel card requirement. **No changes to GORP/DESC enrollments should be made.**
- Telematics odometer readings are simply prioritized over other mileage reporting inputs and methodologies.
- **The last recorded telematics mileage will automatically be processed on the 19th every month and used to update Vehicle's "Current Monthly Mileage" field in Drive-thru.** If mileage is attempted to be reported before the 19th for telematics enabled vehicles via other methods (e.g. Mileage Express, FTP, etc), those specific records will be rejected and an error message will be displayed.
- **No month-end mileage estimates for vehicles equipped with active telematics.** If zero miles are driven, the mileage rate for the month will = \$0.

# FAQs

**If my agency has its own telematics device installed on a GSA leased vehicle (not one supplied by GSA Fleet), will I need to continue reporting mileages like normal?**

Yes. Automated mileage reporting via telematics only works for GSA leased vehicles with the GSA Fleet's telematics solution installed/activated. As a reminder, per GSA Fleet's Telematics Policy, alternative telematics solutions are no longer authorized for use in GSA Fleet leased vehicles - only GSA Fleet's telematics solution can be used. Contact [fleetsolutions@gsa.gov](mailto:fleetsolutions@gsa.gov) to ensure transition plans are made.

**Do I have the option to opt-out for automated mileage reporting via telematics?**

No. Engine-based odometer readings via telematics are considered the most accurate source of this data. For GSA leased vehicles with its telematics solution installed, the telematics odometer readings will always be prioritized.

**Does my agency need to opt-in for the ProPlus service subscription to realize this benefit?**

No. Automated Mileage Reporting is a default benefit of GSA Fleet's Telematics Program and offered to leasing customers at no additional cost.

# FAQs (Cont)

## How do I know if my GSA leased vehicles have telematics installed?

The Reports Carryout Module of GSA Fleet Drive-thru contains this information. Agencies can pull this data via their inventory reports.

**GSA Fleet Drive-thru** Welcome:

Main Menu Customer Guides Training

Reports Carryout / Customize Inventory Report

Select fields you would like displayed in your report

**Vehicle Inventory System**

Select the fields you would like displayed in your report

- Vehicle Information (select all)
  - Vehicle Class & Tag
  - VIN
  - Vehicle Type
  - Vehicle Color
  - State Tag
  - State Tag Expiration Date
  - Make (Manf Name)
  - Model Name
  - Model Year
  - Date Assigned
  - Previous Class & Tag
  - Std Item Number (SIN)
  - Fuel Type
  - Fuel Capacity
  - Engine Type
  - Oil Life Sensor
  - Gross Vehicle Weight Rate (GVWR)
- Fuel Economy / Environmental Information (select all)
  - City MPG (Primary/Conventional Fuel)
  - Highway MPG (Primary/Conventional Fuel)
  - Combined MPG (Primary/Conventional Fuel)
  - Greenhouse Gas Score (Primary/Conventional Fuel)
  - City MPG (Secondary/Alternative Fuel)
  - Highway MPG (Secondary/Alternative Fuel)
  - Combined MPG (Secondary/Alternative Fuel)
  - Greenhouse Gas Score (Secondary/Alternative Fuel)
  - City MPG (Electric)
  - Highway MPG (Electric)
  - Combined MPG (Electric)
  - Greenhouse Gas Score (Electric)
- Telematics Information (select all)
  - Telematics Installed
  - Serial Number
  - Customer Subscription Activated
  - Customer Subscription Activation Date
  - Customer Subscription Deactivation Date
  - Package Description
  - Package Monthly Rate
  - Ancillary Service/Hardware Description
  - Ancillary One-Time Fee
  - Ancillary Monthly Rate
  - Ancillary Activation Date
  - Telematics Odometer
  - Telematics Odometer Date
  - Telematics Odometer Time
  - Telematics Exempt

# Evolution of Mileage Reporting for GSA Fleet Vehicles



Paper Logs/  
494 Postcards



FAX/Email

Dial-a-Mile



Mileage  
Express

Bulk Upload & File Transfer  
Protocol (FTP)



**Engine based  
(Telematics)**

Get Odometer Readings at the Pump  
(GORP)





Fleet<sup>SM</sup>