



Federal Acquisition Service

# Awards Exploration Tool Demo for Identifying Expiring Contracts

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Office of Professional Services  
& Human Capital Categories

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OASIS+ Industry Relations Manager

# Awards Exploration Tool

## What is it?

# What is the Awards Explorer Tool?

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The Awards Exploration Tool is an interactive query tool that helps uncover task order expiration dates and over 40 additional data points to support your business development efforts.

- Incumbent contractor name
- NAICS and PSC codes
- Contracting Officer (CO) / Contract Specialist (CS) who issued the task order
- Obligated dollar amount
- And additional key contract details

# **Awards Exploration Tool**

## **Gain Business Development Insights & Identify Pipeline Opportunities**

# Why use the Awards Explorer Tool?

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## Benefits

- Identify upcoming contract expirations by agency to uncover future business development opportunities
- Filter contracts by type, NAICS code, PSC, and socioeconomic designation
- Access detailed contract data, including Contracting Officer (CO) point-of-contact information
- Find opportunities that align with Best-in-Class (BIC) OASIS+ contract categories
- Review publicly available data on awards granted to incumbent vendors
- Completely free – no cost to access or use

# OMB Requirements

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Federal agencies are mandated by the Office of Management and Budget (OMB) to transition a specified percentage of their expiring Tier 0 & Tier 1 contracts to Tier 3 (OASIS+).

- Use the Awards Exploration Tool to find qualifying contracts and strategically align them with OASIS+ opportunities.
- OASIS+ is a Best-in-Class (BIC) contract
  - *The term BIC is a contracting and acquisition designation used to denote contracts that meet rigorous category management performance criteria as defined by OMB. Your detailed reporting in the Contractor Payment Reporting Module (CPRM) is one of the BIC requirements.*

# Definitions

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OMB uses the following tiered rating scale to evaluate agency spend.

- **Tier 3:** Best-in-Class (BIC) Solutions  
Government-wide contracts that meet rigorous performance and accountability standards set by OMB. Note: The BIC designation applies to contracts, not vendors.
  - **Example:** OASIS+
- **Tier 2:** Mandatory-Use Agency-Wide Solutions
  - **Example:** Navy's SeaPort-NxG
- **Tier 1:** Multi-Agency Solutions
  - **Example:** GSA's Professional Services Schedule
- **Tier 0:** This type of spend is generally awarded through 'full and open' competition and is routinely posted to SAM.gov, but it fails to meet OMB's Category Management principles. Agencies are encouraged to shift their Tier 0 spend to higher-tier, strategically sourced contracts through their use of annual quotas/ targets in efforts to promote more efficient, coordinated procurements.

# Awards Exploration Tool

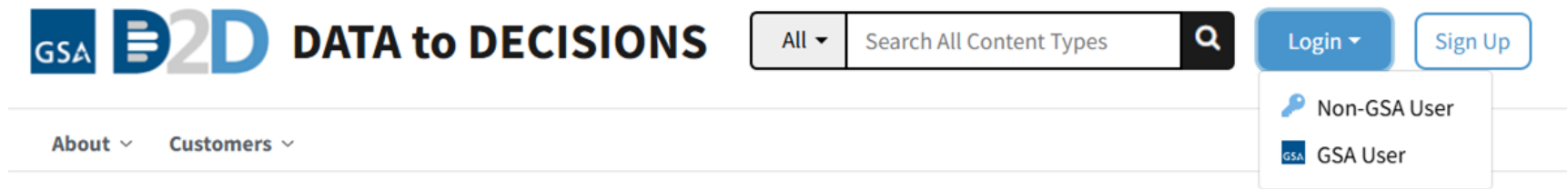
## How to access



# How to access

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The Awards Exploration tool can be found on GSA's Data to Decisions (D2D) website.



To access the tool, follow these steps:

## STEP 1

- Paste this link into your browser: <https://d2d.gsa.gov/report/cm-reporting-workbench-cmr>

# How to access

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## STEP 2

- Click on the magnifying glass icon / CM Reporting Workbench (CMR)



## Public Category Management Dashboards & Analytics



If you need technical support, email: [askd2d@gsa.gov](mailto:askd2d@gsa.gov)

# How to access

## STEP 3

- Select Agency Name
- Choose either Funding Dept (*preferred*) or Contracting Dept
- Click apply

**STEP 4** In the Category Group, select either Common (GWCM) for Civilian or Defense

*By selecting 'Defense,' it will list different Level 1 Categories than those in Common (Civilian) Level 1 Categories*

## STEP 5

- Set the Category Levels
  - Level 1: Pro Svcs
  - Level 2 and Level 3: ALL
- Click apply

Category Management Reporting (CMR)

Awards Explorer

Quick Search 

Include Funding Depts (CFO/Non) (All)

Funding Department (All)

Funding Agency (Bureau) (All)

Funding Office (All)

Contracting Department (All)

Contracting Agency (Bureau) (All)

Contracting Office (All)

Category Group Common (GWCM)  

Level 1 Category (All)

Level 2 Category (All)

Level 3 Category (All)

Additional Filter for this View

Data Summary

**NEW:** Download

1. Use filters as normal  
2. Once filters are set

# How to access

## STEP 6

- Select the Awards Explorer

The screenshot displays the 'Category Management Reporting (CMR) Workbench' interface. On the left, a sidebar titled 'Home - Summary' contains various filter sections: 'Base Filters' with a 'Quick Search' field; 'Include Funding Depts' (All); 'Funding Department' (All); 'Funding Agency (Bureau)' (All); 'Funding Office' (All); 'Contracting Department' (All); 'Contracting Agency (Bureau)' (All); 'Contracting Office' (All); 'Category Group' (Common (GWCM)); and 'Level 1 Category' through 'Level 3 Category' (all set to All). A blue arrow points from the 'Select the Awards Explorer' instruction to the 'Awards Explorer' button at the bottom of the 'Navigate To' section. The main content area is divided into three sections: 'Fiscal Year Summary' with a 'Select FY' dropdown (2022, 2023, 2024, 2025) and a large '\$10' value; 'Quick Analytics' with 'Break Out By' options (Category/Subcategory, Funding Dept/Agcy/Ofc, Contracting Dept/Agcy/Ofc, Spend Under Mgmt, All Tiers, Business Size) and 'Measure to Display' options (Dollars Obligated, Count of Awards, Count of Contracts); and a 'Navigate To' section with two buttons: 'Awards Explorer' and 'Contract I'. A pie chart on the right shows 'IT \$16.8B | 15.4%' and 'Prof Sv \$23.3B | 2'.

# Awards Exploration Tool

## Additional Filters

# Additional filters

Category Management Reporting (CMR) Workbench

Home Awards Explorer Contract Inventory To

**Awards Explorer**

Quick Search 

Include Funding Depts (CFO/Non)  
(All)

Funding Department  
(All)

Funding Agency (Bureau)  
(All)

Funding Office  
(All)

**Additional Filters for this View**

Fiscal Year  
☐ 2022  
☐ 2023  
☐ 2024  
☒ 2025

Contract Used for Award  
(All)

Award Type  
(All)

Tier  
(All)

Expiration  
(All) 

Data Summary

Obligated	Actions	Awards	PIIDs
<b>\$109.0B</b>	1,019,990	955,033	951,864

**NEW:** Downloadable data below is hidden by default due to potential size of the dataset.

1. Use filters as normal to focus the dataset - see above summary stats to confirm expected results.  
2. Once filters are set as desired, click the Show Data button at right to show the data for download.

Show Data

## STEP 7

- Select FYs 22-25

## STEP 8

- Select Contract used for Award = All

## STEP 9

- Select Award Type = All

# Additional filters

Category Management Reporting (CMR) Workbench

Home Awards Explorer Contract Inventory To

**Awards Explorer**

Quick Search 

Include Funding Depts (CFO/Non)  
(All)

Funding Department  
(All)

Funding Agency (Bureau)  
(All)

Funding Office  
(All)

**Additional Filters for this View**

Fiscal Year  
☐ 2022  
☐ 2023  
☐ 2024  
☒ 2025

Contract Used for Award  
(All)

Award Type  
(All)

Tier  
(All)

Expiration  
(All) 

Data Summary

	Obligated	Actions	Awards	PIIDs
	\$109.0B	1,019,990	955,033	951,864

**NEW:** Downloadable data below is hidden by default due to potential size of the dataset.

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Show Data

## STEP 10

- Tiers
  - Select ALL or tiers you wish to identify for movement to Tier 3 / BIC (OASIS+) (0 = Full & Open 1 = Agency issued)

## STEP 11

- Expire Date = All

# Awards Exploration Tool

## More Filters



# More filters

## STEP 12

- Click the “More Filters” icon to view additional filters

## STEP 13

- Obligation Level: Select “Positive” and “Above SAT”

## STEP 14

- Managing Agency for Contract Use: Select “ALL”

PSC Type (All) PSC (All) NAICS (All)

More Filters

Click icon above to open/close More Filters panel

Page Controls

Results View

- Reference PIID Level
- PIID Level
- Full Detail

Export Info

RefPIIDS 719

Category Level 2

Professional Services	Business
Professional Services	Social Se
Professional Services	Social Se
Professional Services	Social Se
Professional Services	Social Se
Professional Services	Managem
Professional Services	Services

More Award/Contract Filters

Obligation Level

- ☐ (All)
- ☒ Above SAT (\$250K)
- ☒ Positive
- ☐ Zero Obligation
- ☐ Negative (Deobligation)

Managing Agency for Contract Used

(All)

Vendor Filters

Business Size and Type

- ☒ All Vendors
- ☐ All Small Business Vendors
- ☐ All SESB Vendors
- ☐ All Non-SESB Small Business Vendors
- ☐ 8(a) Vendors
- ☐ Women-Owned SB
- ☐ HUBZone SB
- ☐ Service-Disabled Veteran-Owned SB
- ☐ Veteran-Owned SB
- ☐ Small Disadvantaged Business
- ☐ Other Than Small Business
- ☐ Business Size Not Indicated

Vendor Name

(All)

## STEP 15

- Business Size and Type, filter the vendors

# More filters

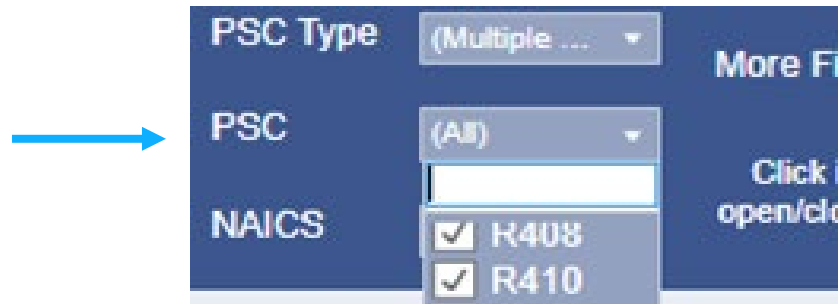
## STEP 16

- Click on the PSC Type and select:
  - Research
  - Service



## STEP 17

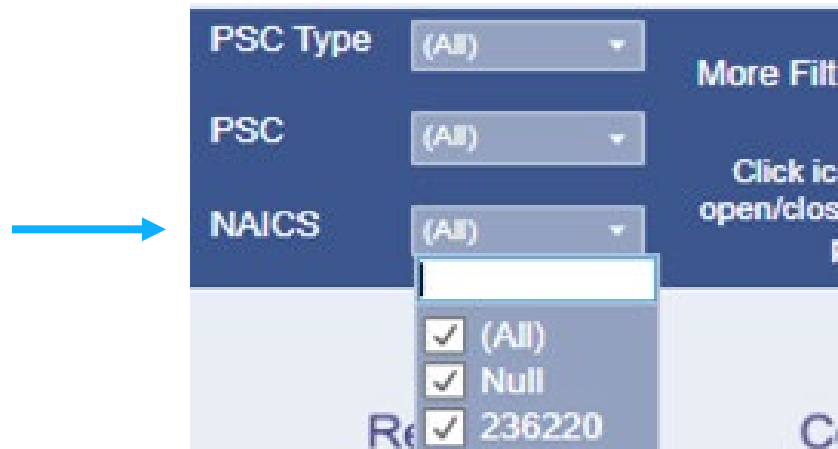
- Click on the PSC and select "ALL" or type in "R" (*the code for Pro Svcs*)



View the [Oasis Table of PSC codes by OASIS pool number](#)

## STEP 18

- Click on NAICS and select all the codes you have been awarded



# Awards Exploration Tool

## Page Controls

# Page Controls

## STEP 19

- Page Controls:  
Select Reference  
PIID Level

*(Ref PIID = Master  
Contract Level)*

The screenshot displays the 'Page Controls' section of a software interface. At the top, there are dropdown menus for 'PSC Type', 'PSC', and 'NAICS', all set to '(All)'. To the right of these is a 'More Filters' icon with a tooltip that says 'Click icon above to open/close More Filters panel'. Further right is the 'Page Controls' header and a 'Results View' section with three radio buttons: 'Reference PIID Level' (selected), 'PIID Level', and 'Full Detail'. Below this is an 'Export Info' button.

The main area is divided into two columns of filters. The left column, titled 'More Award/Contract Filters', includes 'Obligation Level' with checkboxes for '(All)', 'Above SAT (\$250K)', 'Positive' (checked), 'Zero Obligation', and 'Negative (Deobligation)'. Below this is a 'Managing Agency for Contract Used' dropdown set to '(All)'. The right column, titled 'Vendor Filters', includes 'Business Size and Type' with radio buttons for 'All Vendors' (selected), 'All Small Business Vendors', 'All SESB Vendors', 'All Non-SESB Small Business Vendors', '8A Vendors', 'Women-Owned SB', 'HUBZone SB', 'Service-Disabled Veteran-Owned SB', 'Veteran-Owned SB', 'Small Disadvantaged Business', 'Other Than Small Business', and 'Business Size Not Indicated'. At the bottom right is a 'Vendor Name' dropdown set to '(All)'.

On the left side of the interface, there is a summary box showing 'RefPIIDs 719' and a table with columns 'Category' and 'Level 2'. The table lists several rows of 'Professional Services' under different 'Social Se' categories.

# Awards Exploration Tool


## Execute Data Pull

# Execute Data Pull

Category Management Reporting (CMR) Workbench

Home Awards Explorer Contract Inventory Top-N Tier

Awards Explorer

Quick Search 

Include Funding Depts (CFO/Non)  
(All)

Funding Department  
(All)

Funding Agency (Bureau)  
(All)

Funding Office  
(All)

Contracting Department  
(All)


**Additional Filters for this View**

Fiscal Year  
☐ 2022  
☐ 2023  
☐ 2024  
☒ 2025

Contract Used for Award  
(All)

Award Type  
(All)

Tier  
(All)

Expiration  
(All) 


PSC Ty  
PSC  
NAICS

Data Summary	Obligated	Actions	Awards	PIIDs	RefPI
	<b>\$109.0B</b>	1,019,990	955,033	951,864	40,3

**NEW:** Downloadable data below is hidden by default due to potential size of the dataset.

1. Use filters as normal to focus the dataset - see above summary stats to confirm expected results.  
2. Once filters are set as desired, click the Show Data button at right to show the data for download.

Show Data



## STEP 20

- Select “Show Data” button

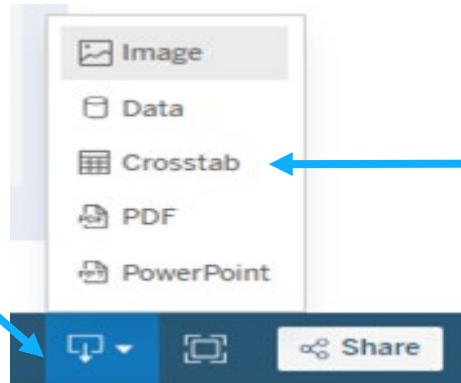
# Awards Exploration Tool

## Create Spreadsheet

# Create spreadsheet

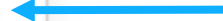
## STEP 21

- Select: Drop down



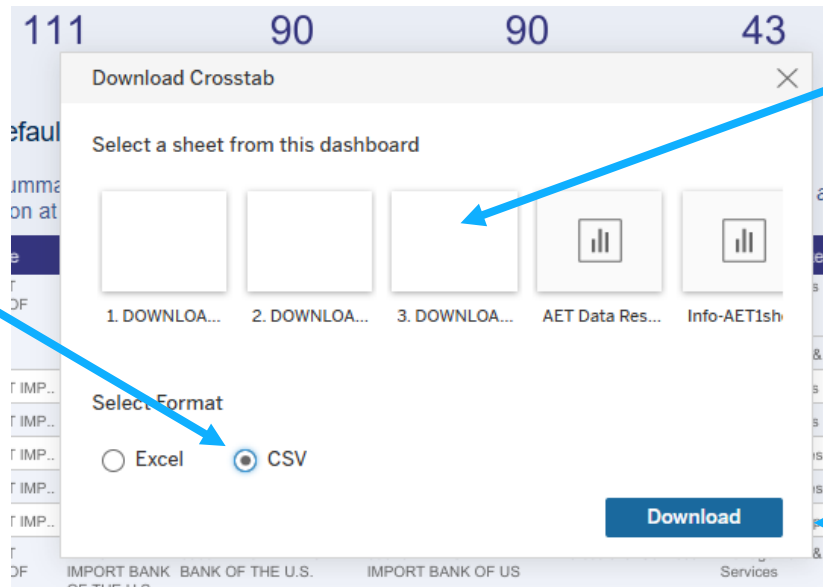
## STEP 22

- Select: Crosstab  
(window will pop open)



## STEP 23

- Select  
format:  
CSV



## STEP 24

Use cursor to slide ruler to far left

- Select: 3. Download Full (3rd box from left)

## STEP 25

- Select the Download button

Download



# Example

## USAF: all NAICs, for Tiers 0 & 1 task orders

- Columns can be rearranged based on business development priorities

A	B	C	D	E	F	G	H
Obligated Dollars	Task Order # PIID	Mod No.	Contract Name	Master Contract # Reference PIID	Tier	NAICS	PSC
\$2,278,048.00	FA810516F0030	P00002	KC-135 AVIONICS SUPPORT	FA810516D0001	TIER O - IDV	541330	R425
\$2,274,677.00	FA881015F0006	P00008		GS23F0069N	TIER O - IDV	541330	R425
\$2,271,048.00	FA868119F1166	P00001		FA868119D0005	TIER O - IDV	541330	R408
\$2,270,507.81	GSQ0515BM0097	AS002		GS05Q15BMD0001	TIER O - IDV	541330	R425
\$2,268,400.00	SP060418F8009	P00001	Energy Savings Performance Contract (ESPC)	DEAM3609GO29035	TIER O - IDV	541330	B540
\$2,265,619.00	FA822217F0004	P00004	WEAPON SYSTEMS DESIGN SERVICES, DESP III	FA822212D0013	TIER O - IDV	541330	R425
\$2,258,409.24	FA703720F0019	0		FA703717D0001	TIER O - IDV	541330	R425
\$2,253,976.00	FA820718F0004	0		FA820717D0001	TIER O - IDV	541330	R425
\$2,252,237.00	FA852718F0013	P00002		FA852718D0022	TIER O - IDV	541330	R425
\$2,250,095.50	FA825117F0134	P00008		FA825117D0010	TIER O - IDV	541330	R425
			AIR FORCE-SYSTEM CAPABLE PLANNED				
\$2,245,324.98	FA810216F0008	0	EXPANSION COMMAND	FA811011D0001	TIER O - IDV	541330	R425
\$2,242,166.00	FA813420F1005	0		FA810617D0002	TIER O - IDV	541330	R425
			DIGITAL INTEGRATION FOR COMBAT				
\$2,239,770.00	FA703718F1017	0	ENGAGEMENT (DICE) SERVICES	FA703715D0001	TIER O - IDV	541330	R425
			AIR FORCE - 92ND CYBER ASSESSMENT				
\$2,239,555.00	85	0	ENGINEERING AND TECHNICAL SUPPORT	FA703711D0003	TIER O - IDV	541330	R425
\$2,235,706.99	FA460019FA049	0		FA460015D9007	TIER O - IDV	541330	R425
\$2,233,989.02	FA873018F0138	P00004		FA852716D0001	TIER O - IDV	541330	R425
\$2,232,768.08	FA460018FU0409	0	A&AS - COMPUTER RELATED - MULTI AWARD	FA460015D9004	TIER O - IDV	541330	R425
\$2,230,277.38	44	0	SENSOR BEAM SERVICES	FA703708D0002	TIER O - IDV	541330	R425
\$2,220,715.00	227	3		F0470102D0006	TIER O - IDV	541330	R425
\$2,220,399.00	FA852719F0086	0		FA852718D0022	TIER O - IDV	541330	R425
\$2,215,877.44	47QFLA18D0004	P00001			TIER O - IDV	541330	R425
\$2,210,903.56	FA852717F0063	P00002	SETA SERVICES - SPACE / DEFENSE	FA852712G0034	TIER O - IDV	541330	R425
\$2,210,390.00	FA810517F0018	P00001	KC-135 AIRCRAFT SUSTAINMENT SUPPORT	FA810516D0002	TIER O - IDV	541330	R425
\$2,208,094.76	FA251717F9012	P00004	ENGINEERING SUPPORT SERVICES	FA251712D9000	TIER O - IDV	541330	R425

# Value of using pivot tables

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Pivot tables are used to summarize, analyze, explore and present data in a meaningful way.

- As part of your business development pipeline strategy, you'll need to summarize all MODs reported into a total 'obligation dollar' amount for each task order listed.
- To accomplish this, use an Excel pivot table, which will allow you to easily analyze the data for making an informed "go/no-go" decision as to pursuing the expiring task order.

# Insert pivot tables

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## STEP 26

- Move: Task Order #PIID into the 'Rows' box
- Move: FY of Obligation into the 'Column' box
- Move: Sum of Obligated Dollars into the 'Values' box

All obligations are summed based on the PIID/Task Order Number, ensuring that each task order reflects the total funding obligated through all of its associated modifications.

# Example of pivot tables

	A	B	C	D	E	F	G
1							
2							
3	Sum of Obligated Dollars						
4	Row Labels	Column Labels					
5		2017	2018	2019	2020	2016	Grand Total
6	1	\$54,037,758	\$21,459,925	\$10,475,538	\$219,019	\$242,102,925	\$328,295,165
7	2	\$75,764,553	\$46,265,137	\$17,255,675	\$8,455,864	\$98,266,675	\$246,007,904
8	3	\$77,434,629	\$45,025,973	\$29,561,739	\$3,019,337	\$85,291,113	\$240,332,791
9	6	\$43,590,605	\$26,971,348	\$16,082,584	\$143,362	\$44,406,608	\$131,194,507
10	7	\$24,418,246	\$5,778,946	\$3,637,358	\$101,362	\$22,667,399	\$56,603,311
11	8	\$13,053,613	\$2,686,922	\$1,822,123	\$30,000	\$73,808,433	\$91,401,091
12	9	\$22,292,140	\$6,661,877	\$58,175	\$6,554	\$32,108,535	\$61,127,281
13	10	\$67,523,530	\$52,159,277	\$4,788,535	\$0	\$74,062,527	\$198,533,869
14	15	\$9,098,228	\$1,170,132	\$20,000		\$17,680,442	\$27,968,802
15	18	\$1,668,477	\$241,930	\$21,592		\$18,015,773	\$19,947,772
16	41	\$2,354,270	\$232,551			\$3,173,993	\$5,760,814
17	46	\$0				\$2,393,724	\$2,393,724
18	FA300215F0003					\$361,831	\$361,831
19	FA304715F0048					\$2,130,333	\$2,130,333
20	FA461016F8000					\$1,125,869	\$1,125,869
21	FA810112FA113	\$6,606,947	\$6,735,192			\$6,460,710	\$19,802,849
22	FA810216F0012	\$0	\$0			\$893,745	\$893,745
23	FA810216F0013		\$0			\$7,037,069	\$7,037,069
24	FA810217F0004	\$3,894,843	\$0				\$3,894,843
25	FA810217F0012	\$359,774	\$187,093				\$546,867
26	FA850516F0001					\$675,056	\$675,056
27	FA850518F0036		\$213,498				\$213,498
28	FA850518F0047		\$199,983				\$199,983
29	FA853813D0014	\$0	\$0				\$0
30	FA853818F0059		\$625,000				\$625,000
31	FA853818F0069		\$165,000				\$165,000
32	FA867515D0019	\$0	\$0				\$0

### PivotTable Fields

Choose fields to add to report:

Search

- ☒ Obligated Dollars
- ☒ Task Order # PIID
- ☐ Mod No.
- ☐ Contract Name
- ☐ Master Contract # Reference PIID
- ☐ Tier
- ☐ NAICS
- ☐ PSC

Drag fields between areas below:

**Filters**

**Columns**

FY of Obligation

**Rows**

Task Order # PIID

**Values**

Sum of Obligated D...

☐ Defer Layout Update Update

# Resources

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- The [Category Management Reporting \(CMR\) workbench](#) brochure outlines all tools available for Industry's Business Development and Market Research.
- If you need technical support, email [askd2d@gsa.gov](mailto:askd2d@gsa.gov)

