

# Exhibit 1

## Building Information Sheets

[[[This template is provided to assist the Contractor in developing his O&M mechanical cost. Spec writers are encouraged to expand on these items]]]

The following are building statistics for informational purposes only. The CO will complete a Building Information Sheet for every building. The figures below are estimates only. When necessary, the CO or their designee will provide access to assignment drawings and blueprints.

### 1. BUILDING DATA:

Facility Manager Contact information: \_\_\_\_\_

Contract Specialist Contact Information: \_\_\_\_\_

O&M Contractor contact information: \_\_\_\_\_

Name of Building: \_\_\_\_\_

Location: \_\_\_\_\_

Quantity of floors: \_\_\_\_\_

Square footage (Building total) \_\_\_\_\_

Quantity of elevators:

Judges: \_\_\_\_\_

Passenger's: \_\_\_\_\_

Sally Port/Prisoner

Freight: \_\_\_\_\_

Age of Building: \_\_\_\_\_

Normal Building Operating Hours: \_\_\_\_\_ (Opening and Closing of Building)

Building Operating Plan (BOP) (yes or no): \_\_\_\_\_

**NOTE: If no BOP exists it is the responsibility of the government to develop and provide for the contractor's use and revise as needed.**

Quantity of Agencies: \_\_\_\_\_

List Agencies (Of special note are law enforcement and agencies with 24 hour operations):

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. CHILD CARE CENTERS

Interior: special equipment (identify) Yes or No

Playground: Yes or No

3. ENVIRONMENTAL (quantity)

Fuel Tanks (GSA Owned) \_\_\_\_\_

Underground/Above ground/Capacity \_\_\_\_\_

Generators: (GSA Owned) \_\_\_\_\_

Firing Range \_\_\_\_\_

Asbestos: Yes or No \_\_\_\_\_

Lead Based Paint: Yes or No \_\_\_\_\_

PCB's: Yes or No \_\_\_\_\_

Copy of all environmental permits (Air, UST, etc.) \_\_\_\_\_

NOTE TO CONTRACTOR: Asbestos, Lead, or any other hazardous material may be in the building (particularly older ones) and has not been discovered yet so all suspicious material found should be treated assuming it is.

4. MAJOR ALTERATION PROJECTS

Build-outs/Prospectus/Agencies moving In/Out (possible impact)

5. BUILDING AUTOMATION SYSTEMS and OTHER CRITICAL EQUIPMENT

(Include # of equipment, manufacturer names, model #s, serial #s, tonnage KW, etc.)

EMS/BAS/SMART Technologies: \_\_\_\_\_

Type of System and Frontend \_\_\_\_\_

For BAS not on GSA network, when was the last software update? \_\_\_\_\_

What is the current version?

CHILLERS: \_\_\_\_\_

UPS SYSTEMS: \_\_\_\_\_

GENERATORS: \_\_\_\_\_

BOILERS (Steam or Hot water): \_\_\_\_\_

WATER TREATMENT \_\_\_\_\_

Open Loop (coupon racks) \_\_\_\_\_

Closed Loop (coupon racks) \_\_\_\_\_

Glycol Loops (type ethylene or propylene) \_\_\_\_\_

Chemical Free Systems (type/which loops) \_\_\_\_\_

Roof Anchorage Points and Systems (Quantity): \_\_\_\_\_

Roof Anchorage Point and System Certification (Weight Test Date) \_\_\_\_\_

6. HISTORICAL REPAIR AND SERVICE REQUEST INFORMATION

Quantity of Service Request Monthly: \_\_\_\_\_

Quantity and amount of Repairs over threshold for the past 2 years: \_\_\_\_\_

7. ANNIVERSARY DATES OF THE LAST TESTING OF MAJOR MAINTENANCE ITEMS:

Eddy Current: \_\_\_\_\_

Evaporator: \_\_\_\_\_

Condenser: \_\_\_\_\_

Infrared testing: \_\_\_\_\_

Switchgear: \_\_\_\_\_

Boiler: \_\_\_\_\_

Pressure vessels: \_\_\_\_\_

Steam traps: \_\_\_\_\_

8. HISTORICAL AND AESTHETIC ATTRIBUTES

Care should be taken to protect historical elements and artwork when performing work and maintenance around those items.

Yes or No

Location

Artwork: \_\_\_\_\_

\_\_\_\_\_

Statues: \_\_\_\_\_

\_\_\_\_\_

Artifacts: \_\_\_\_\_

\_\_\_\_\_

9. CAFETERIAS/CONCESSIONS

Yes or No

\_\_\_\_\_

Grease Traps (Yes or No): \_\_\_\_\_

Grease Trap Capacity: \_\_\_\_\_

10. FIRE ALARM SYSTEM

Is Central Station monitoring phone lines currently being handled by GSA or the O&M Contractor? \_\_\_\_\_

Historically has the Fire Alarm, Sprinkler testing been performed during normal or after hours? \_\_\_\_\_

Device count for each building for the fire alarm system:

Smoke Detector (Quantity): \_\_\_\_\_

Heat Detector (Quantity): \_\_\_\_\_

Duct Detector (Quantity): \_\_\_\_\_

Pull Stations (Quantity): \_\_\_\_\_

Water Flows (Quantity): \_\_\_\_\_

Tampers (Quantity): \_\_\_\_\_

Dry Pipe Systems (low air): \_\_\_\_\_

Strobes (Quantity): \_\_\_\_\_

Speakers (Quantity): \_\_\_\_\_

Combination Speaker/Strobe (Quantity): \_\_\_\_\_

Quantity Batteries (Quantity): \_\_\_\_\_

Fire Extinguishers (Quantity by type): \_\_\_\_\_

How many require 12-year Hydrostatic test per calendar year?

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

How may require 6-year test are due per calendar year? \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

FY-20xx \_\_\_\_\_

When was the last generator load bank test performed? \_\_\_\_\_

What is the building load on the generator(s)? \_\_\_\_\_

Natural Gas or Diesel? \_\_\_\_\_

How many battery operated emergency lights (exit, stairwell, or other) \_\_\_\_\_

11. FILTERS (Size/MERV Rating/Type) \_\_\_\_\_

12. SECURITY SYSTEMS

Quantity of card readers for perimeter access and types  
(readers or keypads): \_\_\_\_\_

Pop-up bollards/Wedges/Plates: \_\_\_\_\_

Sally Port garage doors: \_\_\_\_\_

Judges garage doors/gates: \_\_\_\_\_

13. PLUMBING

Quantity of automatic soap dispensers (quantity and type of batteries  
per dispenser) \_\_\_\_\_

Quantity of automatic towel dispenser (quantity and type of batteries  
per dispenser) \_\_\_\_\_

Quantity of automatic flush valves (quantity and type of batteries per valve) \_\_\_\_\_

Quantity of automatic faucets (quantity and type of batteries per unit) \_\_\_\_\_

Quantity of waterless urinals requiring cartridge replacement (i.e. Sloan,  
Falcon, etc.): \_\_\_\_\_

Quantity Backflow Prevention Devices \_\_\_\_\_

14. MISCELLANEOUS

Is any equipment currently under warranty? If so, when do they expire? \_\_\_\_\_

What are the ages of the building roofs? \_\_\_\_\_