

# SUPPLEMENTAL LEASE AGREEMENT

SUPPLEMENTAL LEASE AGREEMENT NO. 3	TO LEASE NO. GS-10B-07249	DATE DEC 16 2011	PAGE 1 of 2
ADDRESS OF PREMISES Alaska Pacific University, Glenn Olds Hall, 4210 University Drive, Alaska 99508-4650		BUILDING NUMBER AK3466	

**THIS AGREEMENT**, made and entered into this date by and between Alaska Pacific University DBA Dr. Glenn Olds Hall whose address is 4101 University Drive # 40, Anchorage, AK 99508-4652, hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to commence tenant improvements.

**NOW THEREFORE**, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective December 14, 2011, as follows:

Supplemental Lease Agreement Number 2 is issued to amend lease GS-10B-07249 dated February 1, 2011 and issue notice to proceed on change orders 1 and 2 related to initial occupancy

Project: The Lessor shall furnish and install all materials, equipment, and labor necessary to complete alterations as described by the scope of work in "Exhibit A: Change Order 1 - Conduit" (12 pages) and "Exhibit B: Change Order 2 - [REDACTED]" (18 pages) to create office space for use by the tenant agency.

Warranty and Maintenance: The Lessor shall warranty and maintain the tenant improvements in accordance with all terms of lease GS-10B-07249, Supplemental Lease Agreements 1 and 2, and GSA Form 3517A General Clauses.

Acceptance: Acceptance of work will be in accordance with Paragraph 5.13G of the Solicitation For Offers

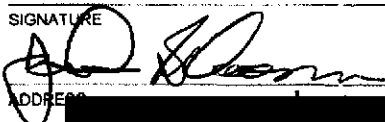
Payment: The tenant improvements shall be completed at a total cost of [REDACTED] in accordance with pricing from Exhibits A and B. Upon completion and acceptance of the work, the Government shall reimburse the Lessor for the total cost listed above. Reimbursement shall occur within 30 days of the Government's receipt of the Lessor's itemized invoice. The invoice must include:

- Lease number: **GS-10B-07249**
- Building address: **AK3466**
- Payment reference number: **PS0022331**
- Lessor name and address as shown on the lease
- Itemization of the products or services provided

CONTINUED ON PAGE 2

**IN WITNESS WHEREOF**, the parties hereto have hereunto subscribed their names as of the date first above written.

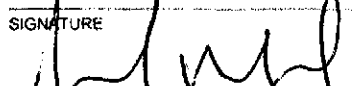
LESSOR

SIGNATURE  - AGENT for APU	NAME OF SIGNER JOHN SCHWAMM
ADDRESS [REDACTED]	

IN PRESENCE OF

SIGNATURE 	NAME OF SIGNER LINDA SCHWAMM
ADDRESS [REDACTED]	

UNITED STATES OF AMERICA

SIGNATURE 	NAME OF SIGNER
	OFFICIAL TITLE OF SIGNER

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GSA FORM 276 (REV. 8/2008)

**ANDREW J. MOHL**  
**CONTRACTING OFFICER**

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The Lessor must submit invoice documents electronically at [www.finance.gsa.gov](http://www.finance.gsa.gov) and inform the Contracting Officer of the submittal at [andrew.mohl@gsa.gov](mailto:andrew.mohl@gsa.gov). If the Lessor cannot submit documents electronically, hard copies must be sent to:

**Original Documents**

GSA Greater Southwest Finance Center  
Attn: PBS Payments Branch (BCFA)  
P.O. Box 17181  
Fort Worth, TX 76102

**Copies**

GSA Real Estate Acquisition Division  
Attn: Andrew Mohl  
400 15<sup>th</sup> St SW  
Auburn, WA 98001

The Government's contractual obligation is with the Lessor only.

**Notice to Proceed and Schedule:** Upon execution by the Government, this Supplemental Lease Agreement serves as a Notice to Proceed. The Lessor shall provide a schedule within ten working days from receipt of the executed Supplemental Lease Agreement. The schedule shall provide delivery details for equipment and materials with lead times that extend beyond five working days.

**Change Orders:** The Lessor shall only act upon change orders approved by a GSA Contracting Officer and shall seek guidance from a GSA Contracting Officer in the event of any schedule, quality, or scope change.

All other terms and conditions remain in full force and effect.

INITIALS:

LESSOR

&

GOVT