



<b>GENERAL SERVICES ADMINISTRATION</b> PUBLIC BUILDINGS SERVICE  <b>SUPPLEMENTAL LEASE AGREEMENT</b>	SUPPLEMENTAL AGREEMENT <b>No. 1</b>  TO LEASE NO. GS-04B-50023	DATE <i>12/16/10</i>  PAGE 2 of 2
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ADDRESS OF PREMISES      South 7<sup>th</sup> Street and West Broadway, Louisville, KY 40203

4. All invoices shall be sent to the U.S. General Services Administration at the addresses below with the following **PS# 0019276**. Upon said payment, all removable non-structural fixtures shall become the property of the Government and may be changed, relocated and/or removed from the leased premises by the Government at any time. If after the lease term and any extended, renewal or succeeding lease term, the Government elects to abandon any items in place, title shall pass to the Lessor without any further action of the parties.

5. Lessor shall provide proper invoices, referencing this **PS# 0019276**, per instructions stated below:

**An invoice for payment must be submitted as follows:**

<u><b>COPY</b></u> General Services Administration Real Estate Acquisition Division (4PEA) 77 Forsyth Street, Room 500 Atlanta, GA 30303	<u><b>ORIGINAL</b></u> General Services Administration Greater Southwest Finance Center (7BCP) P. O. Box 17478 Fort Worth, TX 76102-0478
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-OR-

Submit invoices electronically through the Finance web site at [www.finance.gsa.gov](http://www.finance.gsa.gov). When submitting the initial invoice, you will need to register for a "Password." This web site will also allow vendors to research the payment on line.

**A proper invoice must include:**

- Name of your Business Concern, Invoice Date, and original signature.
- Lease Contract No., Supplemental Agreement No., and building location.
- Description, Price, and quantity of property and services actually delivered.
- You must note the "Payment Document (PS) Number" on your invoice prior to sending the original copy of the invoice to GSA-Fort Worth, TX, or submitting the invoice electronically.
- Tax ID No. of the approved Payee under the lease that will receive the payment.

If the invoice is not submitted on company letterhead, it must be signed by the person(s) with whom the lease contract is made.

6. Except as modified in this SLA, all terms and conditions of the said lease shall remain in full force and effect. In the event that any of the terms and conditions of this SLA conflict with any terms and conditions of the lease or any previous supplemental lease agreements, the terms and conditions of this SLA shall control and govern.

7. The Lessor agrees to not hold the Government liable for any and all claims prior to the date of execution of this document, if applicable.

8. The remainder of this page is intentionally left blank.

GSA Form 276 (Jul, 67)  Lessor	 Govt.
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