

GENERAL SERVICES ADMINISTRATION  
PUBLIC BUILDINGS SERVICE

SUPPLEMENTAL AGREEMENT  
NO. 12 REVISED  
Page 1 of 2

DATE

2/16/12

**SUPPLEMENTAL LEASE AGREEMENT**

TO LEASE NO.

GS-07B-16739

ADDRESS OF PREMISES Southeast Center located at 3301 Golden Road – 3rd floor, Tyler, TX 75701-8339

THIS AGREEMENT, made and entered into this date by and between BPI, Inc.

whose address is: P.O. Box 8300  
Tyler, TX 75711-8300

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to order additional tenant improvements, which exceed the tenant improvement allowance.

**NOW THEREFORE**, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective February 6, 2012, as follows:

- I. The Government hereby issues Notice to Proceed for additional Tenant Improvements in the amount of [REDACTED] for materials, labor, services, and administrative costs to replace approximately 400 square feet of damaged ceiling tiles.

Continued on page 2 of 2

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

[REDACTED]

President  
(Title)

IN PRESENCE

[REDACTED]

P.O. Box 8300, Tyler, Tx 75711  
(Address)

[REDACTED]

CONTRACTING OFFICER  
GENERAL SERVICES ADMINISTRATION  
(Official Title)

Page 2 of 2  
Supplemental Lease Agreement No. 12  
GS-07B-16739

- II. Upon completion, inspection, and acceptance of the space, the Government shall reimburse the Lessor in a lump sum payment in the amount of [REDACTED] upon receipt of an original invoice after completion, inspection, and acceptance of the space by the Contracting Officer.

To submit for payment of the lump-sum-payment, the Lessor agrees that the invoice shall be printed on the same letterhead as that named on this lease, and shall include the Lease number, building address, and a price and quantity of the items delivered. **The invoice shall reference the number PS0019463** and shall be sent electronically to the GSA Finance Website at <http://www.finance.gsa.gov/defaultexternal.asp>. Instructions for invoice submission are included on the website. Additional assistance is available from the Finance Customer Service line at 817-978-2408.

If the Lessor is unable to process the invoice electronically, then the invoice may be mailed to:

General Services Administration  
FTS and PBS Payment Division (7BCP)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

Lessor also agrees that a copy of the invoice shall be sent simultaneously to the GSA Contracting Officer/Realty Specialist at the following address:

General Services Administration  
Attn: Jamie Simpson  
819 Taylor Street, 7PRB (Room 5A18)  
Fort Worth, TX 76102-6118  
[jamie.simpson@gsa.gov](mailto:jamie.simpson@gsa.gov)

- III. The Lessor hereby waives restoration as a result of all improvements.

All other terms and conditions remain in full force and effect.

INITIALS:



LESSOR

&



GOVT