

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDING SERVICES SUPPLEMENTAL LEASE AGREEMENT	SUPPLEMENTAL AGREEMENT No. 7	DATE 5/22/12
	TO LEASE NO. GS-03B--09407	
ADDRESS OF PREMISE 36 E. Calhoun St. Salem, VA 24153-0869	PDN NO. PS0023491	

THIS AGREEMENT, made and entered into this date by and between

SALEM, CITY OF

whose address is **114 N. Broad St.
Salem, VA 24153-0869**

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease **to incorporate Change Orders 20-23 into the lease.**

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective **May 10, 2012**, as follows:

- A. The Lessor shall supply all necessary labor and materials to furnish, install, and maintain the items described in the attached Exhibit A for Change Orders 20-23. The total negotiated cost of these change orders is **\$3,747.00**. This cost shall be paid for via lump-sum payment upon receipt of an original invoice after completion, inspection, and acceptance of the completed work by the Government. The cost breakdown of these four change orders is as follows:

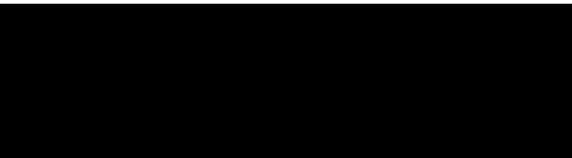
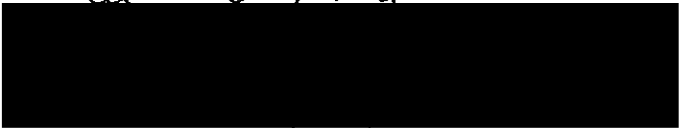
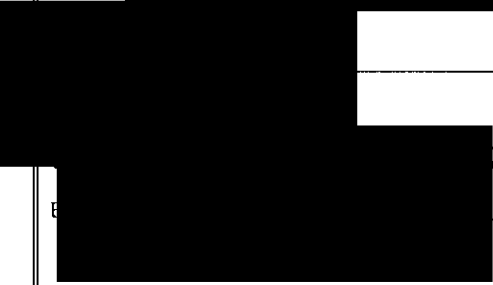
Change Order 20: \$722.00
Change Order 21: \$1,202.00
Change Order 22: \$1,600.00
Change Order 23: \$223.00
TOTAL= \$3,747.00

Change Orders 20-23 are further described in the attached Exhibit A.

Page 1 of 9

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR		<i>Salem City Mar.</i>
BY _____		
	_____	Contracting Officer (Official Title)

B. Invoicing for lump-sum payment:

Upon full completion of the work, the Lessor shall notify the Contracting Officer to arrange for an inspection. After inspection and acceptance of the work by the Government, **an advance copy of the invoice must be sent to GSA for review and approval. Upon approval by the GSA Contracting Officer**, the Lessor shall submit the invoice to: <http://www.finance.gsa.gov> - or - a properly executed original invoice shall be forwarded to:

General Services Administration
Greater Southwest Region (7BCP)
P.O. Box 17181
Fort Worth, TX 76102-0181

For an invoice to be considered proper, it must:

- Be received after the execution of this SLA
- Reference the Pegasys Document Number (PDN) specified on Page 1 of this SLA
- Include a unique, vendor-supplied invoice number
- Indicate the exact payment amount requested
- Specify the payee's exact legal name and address. The payee's name and address must EXACTLY match the legal business name or DBA associated with it in Central Contractor Registration (CCR) for the DUNS included above.

Payment will be due within thirty (30) days after GSA's designated billing office receives a properly executed invoice or acceptance of the work by the Government, whichever is later.

Initials:

 VJS
Lessor

&

 EB
Government