

**SUPPLEMENTAL LEASE AGREEMENT**

SUPPLEMENTAL LEASE AGREEMENT NO. 4	TO LEASE NO. GS-10B-07111	DATE 7/25/12	PAGE 1 of 2
ADDRESS OF PREMISES Nicholson Plaza, 1802 Black Lake Blvd., Olympia, WA 98512-5665			

**THIS AGREEMENT**, made and entered into this date by and between Nicholson Properties, LLC

whose address is: 1802 Black Lake Blvd. SW, Suite 301  
Olympia, WA 98512-5665

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above lease to order change orders to tenant improvements, which exceed the tenant improvement allowance.

**NOW THEREFORE**, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, June 26, 2012, as follows:

On March 21, 2011, the Government issued a Notice To Proceed (NTP) for construction of TIs on a new tenant space of 2,530 RSF at 1802 Black Lake Blvd., Olympia, WA 98512-5665. This NTP was issued in the total amount of \$291,910.59. This amount exceeded the TIA (Tenant Improvement Allowance) of \$106,845.00, by a total of \$185,065.59. On December 28, 2011, SLA 3 was executed for Change Orders 1 through 6 totaling \$62,028.86 increasing the total construction cost to \$353,939.45 and the lump sum payment to \$247,094.45. Subsequently, the Lessor submitted change orders #7 through 11. These change orders total \$20,559.43, and are hereby attached as Exhibit #1(5 Pgs.). These change orders have been reviewed by the Government and determined to be fair and reasonable.

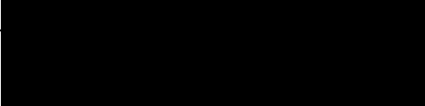

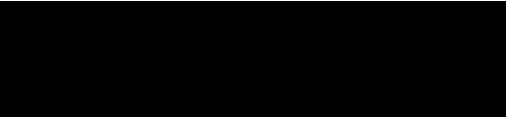
Therefore, this SLA orders tenant improvements for change orders #7 through 11 in the amount of \$20,559.43. This amount shall be paid to the Lessor via a one-time lump sum payment. This payment shall occur upon completion, inspection, and acceptance of the work by the Government and receipt of a complete invoice for this work, as described below. Total cost of the project is now calculated as not to exceed \$374,498.88.

Only the GSA Contracting Officer has the authority to obligate Government funds for any work, request or demand under the terms and conditions of the contract. While there may be discussions regarding potential changes, you are required to obtain approval from the GSA Contracting Officer through a signature or written affirmation prior to proceeding, regardless of cost.

The Lessor is to maintain a budget log and tracking of all expenditures against the agreed upon amount above and provide this at the request of the government. The Lessor is also required to track all change orders and seek approval of all change orders from the GSA Contracting Officer prior to the commencement of work. Change orders are to be reflected as part of the budget tracking, regardless of cost.

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**IN WITNESS WHEREOF**, the parties hereto have hereunto subscribed their names as of the date first above written.

LESSOR	
SIGNATURE	NAME OF SIGNER
	Drake Nicholson
ADDRESS	
1802 Black Lake Blvd. SW, #301 - Olympia, WA 98512	
IN PRESENCE OF	
SIGN	NAME OF SIGNER
	Desiree Green
ADDRESS	
1802 Black Lake Blvd. SW, #301 - Olympia, WA 98512	
UNITED STATES OF AMERICA	
	NAME OF SIGNER
	TERRIA HEINLEIN
	OFFICIAL TITLE OF SIGNER
	CONTRACTING OFFICER

The following Change orders are authorized by the Government and should be included in the lump sum.

C.O. No.	Description	Amount
N/A	Lump sum cost at Notice to Proceed	\$185,065.59
N/A	Change Orders 1 - 6	
7	Additional Permit Fees – City of Olympia	
8	HVAC – Vent Upgrades	
9	Additional Engineering Fees- James Ashley Cole	302.50
10	Additional Architectural Fees – The Levinson Group	10,590.00
11	Additional Fire Alarm Fees – E2 Systems	
Total		\$267,653.88

The original invoice must be submitted directly to the GSA Finance Office at [www.gsa.finance.gov](http://www.gsa.finance.gov) or the following address:

General Services Administration  
FTS and PBS Payment Division (7BCP)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

A copy of the invoice must be provided to the Contracting Officer at the following address:

General Services Administration  
Attn: Terria Heinlein  
400 15th St SW  
Auburn, WA 98001-6599

A proper invoice must include the following:

- Invoice date
- Name of the Lessor as shown on the Lease
- Lease contract number, building address, and a description, price, and quantity of the items delivered
- GSA PDN # PS0019884

If the invoice is not submitted on company letterhead, the person(s) with whom the Lease contract is made must sign it.

The Lessor hereby waives restoration as a result of all improvements.

**All other terms and considerations of the lease shall remain in full force and effect unless otherwise amended.**