

**SUPPLEMENTAL LEASE AGREEMENT**

SUPPLEMENTAL LEASE AGREEMENT NO. 3	TO LEASE NO. GS-10B-07296 BLDG NO. WA7988	DATE NOV 29 2012	PAGE 1 of 1
ADDRESS OF PREMISES:	375 Hudson Street Port Townsend, WA 98368		

THIS AGREEMENT, made and entered into this date by and between PORT OF PORT TOWNSEND

whose address is 375 HUDSON STREET  
PORT TOWNSEND, WA 98368-4629

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to approve and document a changer order that will increase the total Tenant Improvement (TI) cost.

**NOW THEREFORE**, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective, **September 25, 2012** as follows:

- I. In separate correspondence dated May 2, 2012, the Government issued a Notice to Proceed for Tenant Improvements in the amount of \$157,782.02. This total cost exceeded the Tenant Improvement Allowance of \$52,689.21, which is stated in the lease and amortized into the rent. Subsequently SLA 2, dated August 16, 2012, was issued to approve Change Orders 1 through 5 for security improvements in the amount of \$55,017.63.
- II. This SLA 3 is issued to approve Change Order 6 for fencing in the amount of [REDACTED] (see Exhibit A), which also exceeds the Tenant Improvement Allowance. Upon completion, inspection and acceptance of the work and upon receipt of original invoice, the Government shall reimburse the Lessor for the revised Tenant Improvement Overage in a lump sum payment in the amount of \$166,595.94.

The original invoice must be submitted electronically to ([www.finance.gsa.gov](http://www.finance.gsa.gov)) with a courtesy copy to the Contracting Officer and the GSA Finance Office at the following addresses:

**Invoice Address:**

General Services Administration  
PBS Payment Branch (BCFA)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

**Courtesy Copy Address:**

U.S. General Services Administration  
Attn: Terria Heinlein  
400 15<sup>th</sup> Street SW  
Auburn, WA 98001-6599

A proper invoice must include the following:

- Invoice date
- Name of the Lessor as shown on the Lease
- Lease contract number, building address, and a description, price, and quantity of the items delivered
- GSA PDN # PS0023323

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

**LESSOR – PORT OF PORT TOWNSEND**

SIGNATURE [REDACTED]	NAME OF SIGNER Larry Crockett
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**IN PRESENCE OF**

[REDACTED]	NAME OF SIGNER Jim Piszewik
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**UNITED STATES OF AMERICA**

[REDACTED]	NAME OF SIGNER Ronald P. Weber
	OFFICIAL TITLE OF SIGNER Contracting Officer