

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDING SERVICES  SUPPLEMENTAL LEASE AGREEMENT	SUPPLEMENTAL AGREEMENT No. 4 Page 1 of 5	DATE 8/26/10
	TO LEASE NO. GS-03B-09316	
ADDRESS OF PREMISE 1250 Edwin Miller Boulevard Martinsburg, WV 25404-3753	Pegasys Document Number (PDN)  PS0018127	

THIS AGREEMENT, made and entered into this date by and between

**Rental Properties Inc.**

whose address is 222 Langston Boulevard  
Martinsburg, WV 25404-6598

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to issue notice to proceed for Change Order # 14

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective upon execution by the Government, as follows:

This Supplemental Lease Agreement (SLA) formally and officially issues Notice to Proceed in the amount of [REDACTED] for Change Order # 14.

The Lessor shall provide, install and maintain the total Tenant Improvement amount representing the following: (1) the cost of Change Order # 14 of [REDACTED], to be paid via a one time lump sum payment. All lump sum payments shall be paid upon inspection and acceptance by the Government of the said alterations.

Change Order 14 -- [REDACTED]

[REDACTED] remain in force and effect.  
[REDACTED] their names as of the above date.

*President*  
\_\_\_\_\_  
(Title)

*222 Langston Blvd Martinsburg W.Va 25404*  
\_\_\_\_\_  
(Address)

UNITED STATES OF AMERICA, General Services Administration, PBS

\_\_\_\_\_  
Contracting Officer  
(Official Title)

**SUPPLEMENTAL LEASE AGREEMENT**

**PDN: PS0018127**

**No. 4**

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**TO LEASE NO.  
GS-03B-09316**

After inspection and acceptance of work by the Government, a properly executed original invoice in the amount of [REDACTED] shall be forwarded to:

General Services Administration (GSA)  
Greater Southwest Region (7BC)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

A copy of the invoice must also be mailed to:


GSA, Public Buildings Service  
South Branch, Richmond Section (3PRSR)  
Attn: Brian Brophy, Contracting Officer  
20 North 8<sup>th</sup> Street, 8<sup>th</sup> Floor  
Philadelphia, PA 19107-3191

For an invoice to be considered proper, it must:

1. Be received after the execution of this SLA
2. Reference the Pegasys Document Number (PDN) specified on this form
3. Include a unique, vendor-supplied, invoice number
4. Indicate the exact payment amount requested, and
5. Specify the payee's name and address.

Payment will be due within thirty (30) calendar days after GSA's designated billing office receives a properly executed invoice or acceptance of the work by the Government, whichever is later.

Initials:

 &   
Lessor Gov't