

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDING SERVICES SUPPLEMENTAL LEASE AGREEMENT	SUPPLEMENTAL AGREEMENT No. 4	DATE 12/6/11
	TO LEASE NO. GS-03B-09395	
ADDRESS OF PREMISE 1000 Gallihier Drive Fairmont, WV 26554-8826	PDN NO. PS0022258	

THIS AGREEMENT, made and entered into this date by and between

Vertex Non-Profit Holdings, Inc.

whose address 1000 Technology Drive
Suite 8800
Fairmont, WV 26554-8824

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to provide Notice to Proceed on Change Order #31.

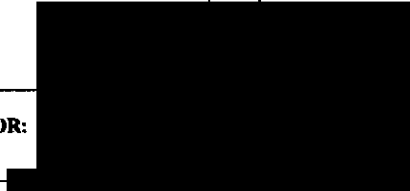
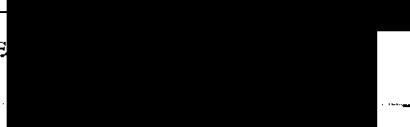
NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective November 30, 2011, as follows:

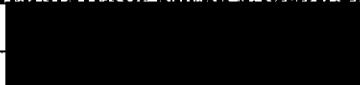
- The Lessor agrees to supply all labor and materials to provide, install, and maintain the work associated with Change Order #31, described in the NTP letter dated November 30, 2011, at the cost of \$65,137.00.

Upon completion of the work, please notify the GSA Contracting Officer to arrange for inspection and acceptance of the work. Upon acceptance, a properly executed invoice shall be submitted to GSA Finance (<http://www.finance.gsa.gov>) Greater Southwest Region (7BC), P.O. Box 17181, Fort Worth, TX 76102-0181, with a copy to the Contracting Officer. Proper invoice shall reference the Lease Number, the SLA Number, the amount billed, the work completed, and the PDN number.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR:
BY 
IN THE 
PRESIDENT & CEO
(Title)
1000 TECHNOLOGY DRIVE, SUITE 8800
FAIRMONT, WV 26554
(Address)

UNITED STATES OF AMERICA, General Services Administration, Public Buildings Service
BY 
Contracting Officer
(Official Title)