

<b>GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE</b>  <b>LEASE AMENDMENT</b>	LEASE AMENDMENT No. 1
	TO LEASE NO. GS-04P-LFL60228
ADDRESS OF PREMISES: Melbourne International Airport One Terminal Parkway, Suite 220 Melbourne, FL 32901-1888	PDN Number:

**THIS AMENDMENT** is made and entered into between **Melbourne, City of**

whose address is: One Air Terminal Parkway, Suite 220, Melbourne, FL 32901-1864

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to correct the Lessor's address, correct the address of the leased Premises, and provide notice to proceed for tenant improvements to the Premises.

**NOW THEREFORE**, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution of the Government, as follows:

A. GSA Form L201D is hereby amended to reflect the Lessor's address is as follows:

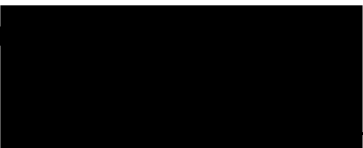
One Air Terminal Parkway, Suite 220, Melbourne, FL 32901-1864

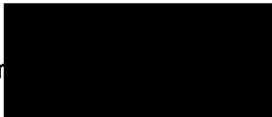
B. GSA Form L201D is hereby amended to reflect the address of the leased Premises is as follows:


One Air Terminal Parkway, Melbourne, FL 32901-1864

This Lease Amendment contains 2 pages.

All other terms and conditions of the lease shall remain in force and effect.  
 IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

**FOR THE LESSOR:**   
 Signature: \_\_\_\_\_  
 Name: Greg Donovan, AAL  
 Title: Director of Aviation  
 Entity Name: City of Melbourne Airport Authority  
 Date: March 25, 2015

**FOR THE GOVERNMENT:**   
 Signature: \_\_\_\_\_  
 Name: AINU  
 Title: Lease Contracting Officer  
 GSA, Public Buildings Service,  
 Date: 3/31/2015

**WITNESSED FOR THE LESSOR BY:**   
 Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: Contracts Administrator  
 Date: March 25, 2015

C. Paragraph 1.01 A, of GSA Form L201D is hereby deleted in its entirety and replaced as follows:

“A. Office and Related Space: 1,623 rentable square feet (RSF), yielding 1,623 ANSI/BOMA Office Area (ABOA) square feet (SF) of office and related Space located on the 2<sup>nd</sup> floor(s) and known as Suite(s) 12, of the Building, as depicted on the floor plan(s) attached as Exhibit A.”

D. The Government hereby accepts the Lessor’s proposal to provide, install, and maintain [REDACTED] in accordance with the Lease terms, the Lessor’s proposal (transmitted to the Government on January 16, 2015) and the scope of work provided by [REDACTED].

E. Notice to proceed is hereby issued for the above mentioned work totaling [REDACTED]. This shall include all necessary labor, materials, and equipment required to complete the tenant improvements. Completion of all tenant improvements is required within 30 calendar days of the Lessor’s receipt of the fully executed notice to proceed.

F. Upon completion, inspection, and the GSA’s acceptance of the tenant improvements, a properly executed invoice requesting a lump sum payment in the amount of [REDACTED] must be submitted electronically to GSA Finance and a copy of the invoice submitted to the Contracting Officer at:

General Services Administration  
7771 W. Oakland Park Blvd. Suite 119  
Sunrise, FL 33351-6737

Payment will be made electronically through the finance website [www.finance.gsa.gov](http://www.finance.gsa.gov). The Lessor is responsible for visiting this website and applying for a login and password. After acceptance by the Government the Lessor shall follow the instructions posted on that website to submit their invoice electronically. Assistance in navigating the website or submitting the invoice can be found by calling (817) 978-2408 or by email at [FW-Paymentsearch.finance@gsa.gov](mailto:FW-Paymentsearch.finance@gsa.gov).

For an invoice to be considered proper, it must:

- a. Be received after the acceptance of the work by the General Services Administration.
- b. Include an invoice date, a unique, vendor-supplied invoice number AND GSA Supplied PS Number.
- c. Indicate the exact payment amount requested.
- d. Specify the payee’s name and address.
- e. The payee’s name and address must EXACTLY match the Lessor’s name and address listed above.
- f. Include the Lease contract number, building address, and a description of the work provided, price, and quality of the item(s) delivered.

If the invoice is not submitted on company letterhead, the person(s) with whom the Lease contract is made must sign it.

F. The Lessor hereby waives restoration as a result of all tenant improvements.

G. All other terms and conditions of the Lease remain in full force and effect.

INITIALS: GD & JK  
LESSOR GOVT