GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE	TO LEASE NO. GS-03B-09483		
LEASE AMENDMENT			
ADDRESS OF PREMISES 3305 AIRLINE BOULEVARD PORTSMOUTH, VA 23701-2665	PDN Number:		

THIS AMENDMENT, made and entered into this date by and between COMMERCIAL BUILDING ASSOCIATES, LLC

whose address is:

3303 AIRLINE BOULEVARD, SUITE 1F

PORTSMOUTH, VA 23701-2665

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective <u>upon execution by the government</u> as follows:

A. This LA serves as Notice to Proceed (NTP) for the improvements in the amount of \$600.00.

The Security Improvements cost is \$600.00 shall be paid to the Lessor via a one-time lump sum payment, upon inspection and acceptance of the security work by the Government. The Lessor shall deliver the relocation of in conjunction with the initial tenant build-out and the attached proposal.

B. Upon completion of the work, the Lessor shall contact the lease contracting officer for an inspection. After inspection and acceptance of the work by the Government, a properly executed original invoice in the amount of \$600.00 shall be forwarded to:

This Lease Amendment contains 3 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR:

Signatu Name: Title: Entity Name: CBA, CCC Date: 3-11-14

FOR THE GOVERNMENT:

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Signatur			
Name:			
Title:			
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GSA, Pu			
Date:	7 ()	110	 - 41

WITNESSED FOR THE LESSOR BY:

Signature:

Name: Mona E Kelchum

Title: Aclministrative Assistant

Date: 3/11/16

General Services Administration (GSA) Greater Southwest Region (7BC) P.O. Box 17181 Fort Worth, TX 76102-0181

Or

http://www.finance.gsa.gov

A copy of the invoice must also be mailed to: GSA, Public Buildings Service South Branch, Richmond Section (3PRSR) Attn: Douglas Morrell, Contracting Officer 20 North 8th Street, 9th Floor Philadelphia, PA 19107-3191

For an invoice to be considered proper, it must:

- 1. Be received after the execution of this LA
- 2. Reference the Pegasys Document Number (PDN) specified on this form
- 3. Include a unique, vendor-supplied, invoice number
- 4. Indicate the exact payment amount requested, and
- 5. Specify the payee's name and address.

Payment will be due within thirty (30) calendar days after GSA's designated billing office receives a properly executed invoice or acceptance of the work by the Government, whichever is later.

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