

<b>GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE</b>	LEASE AMENDMENT No. 4
	TO LEASE NO. GS-03P-LVA12159
<b>LEASE AMENDMENT</b>	
ADDRESS OF PREMISES 2551 Eltham Avenue Norfolk, Virginia 23513-2505	PDN Number: PS0031178

**THIS AMENDMENT** is made and entered into between

whose address is: **Norfolk First, LLC**  
**7600 Wisconsin Avenue, 11<sup>th</sup> Floor**  
**Bethesda, Maryland 20814-3657**

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease. To issue notice to proceed (NTP) for change orders associated with the VBA Norfolk alterations detailed in the lease and increase the total alterations costs accordingly.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution of the agreement as follows:


- A. Due to Government-approved change orders (Exhibit A) during the construction phase totaling **\$7,885.29**, the Total Alterations Costs has increased from \$143,187.16 to \$151,072.45.
- B. Upon completion of the work in Exhibit A, the Lessor shall notify the Contracting Officer. After inspection of the work by the Government, a properly executed original invoice shall be forwarded to:  
 General Services Administration (GSA) Finance  
 Greater Southwest Region (7BC)  
 PO Box 17181  
 Fort Worth Texas 76102-0181

A copy of the invoice must also be mailed to the Contracting Officer at:  
 GSA, Public Buildings Service  
 Real Estate Acquisition Division — South Branch  
 The Strawbridge Building — 8th Floor  
 20 North 8th Street  
 Philadelphia, PA 19107-3101  
 Attn: Brian Tye

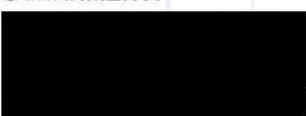
For an invoice to be considered proper, it must:  
 This Lease Amendment contains 3 page.

All other terms and conditions of the lease shall remain in force and effect.  
 IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

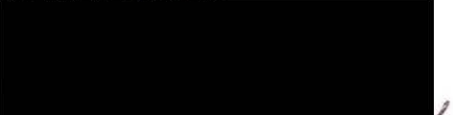
**FOR THE LESSOR:**

Signature:   
 Name: \_\_\_\_\_  
 Title: CEO  
 Entity Name: NORFOLK FIRST LLC  
 Date: 7/14/15

**FOR THE GOVERNMENT:**

Signature:   
 Name: \_\_\_\_\_  
 Title: Lease Contracting Officer  
 GSA, Public Buildings Service,  
 Date: 7/14/15

**WITNESSED FOR THE LESSOR BY:**

Signature:   
 Name: \_\_\_\_\_  
 Title: Executive Assistant  
 Date: 7/19/15

- 1) be received after the execution of this LA,
- 2) reference the Pegasys Document Number (PDN) specified on this form (PS0031178)
- 3) include a unique, vendor-supplied invoice number
- 4) indicate the exact payment amount requested, and
- 5) specify the payee's name and address. The payee's name and address must EXACTLY match the lessor's name and address listed above.

Payment in the amount of **\$151,072.45** will be due within thirty (30) days after GSA's designated billing office receives a properly executed invoice or acceptance of the work by the Government, whichever is later.

INITIALS:

RM  
LESSOR

&

BT  
GOV'T

**Exhibit A to Lease #GS-03P-LVA12159 Lease Amendment (LA) #4**

**VBA Norfolk Alterations Change Order Log**

<b>Change Order No.</b>	<b>Description</b>	<b>Cost</b>
Change Order #4	Furniture Connection and Cable Repair: Remove furniture whips Add (2) double outlets Repair cable at furniture Add wall receptacles	██████████
Change Order #5	Light Fixture Addition/Replacement: Replace or add light fixtures in Rooms 107, 108, 100, 118, 121, and 120	██████████
Change Order #6	Second Door Release: Provide and install (1) push to exit button to control door between Reception 100 and Corridor 119	██████████
Change Order #8	Logo Signage at Entry: Install new 18"h x 9'- 0" long white acrylic logo signage above suite entry door	██████████
<b>Total Cost</b>		<b>\$7,885.29</b>

INITIALS: RM & BT  
LESSOR GOVT