

Welcome to GSA Fleet's Desktop Workshop



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Questions: Use the Q&A window to ask questions at any time. You may get a typed response or it may be answered aloud at the end of the presentation.



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Desktop Workshop

Short Term Rental Program

You can download a copy of this presentation at: <https://www.gsa.gov/gsa-fleet-training>

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August, 2023

Agenda

- STR Overview
- Standard Ordering Procedure
- Rebid Requests
- Emergency Response
- STR Billing / New Rental Bills
- Wallet Feature

Poll #1



STR Overview

- STR offers a huge selection of vehicles and equipment to meet seasonal work, special events and surge requirements, as well as replacements for vehicles/equipment temporarily out of service.
- All procurement requirements are taken care of to provide customers with quick access to vehicles & equipment at the lowest available rates.

BENEFITS

- Lowest available commercial rates
- Easy, hassle-free procurement
- Convenient online request system, available 24/7
- Fuel cards provided
- Charges appear as line item on your GSA bill
- No fee for additional drivers
- No early turn in penalty

Poll #2



STR Vehicle/ Equipment Offerings

VEHICLES	EQUIPMENT
<p data-bbox="639 536 1174 572">70+ types of available including:</p> <ul data-bbox="573 619 1192 1033" style="list-style-type: none"><li data-bbox="573 619 975 655">● Sedans of all sizes<li data-bbox="573 665 817 701">● Mini-vans<li data-bbox="573 711 1116 746">● Passenger and cargo vans<li data-bbox="573 756 746 792">● SUVs<li data-bbox="573 802 848 838">● Light trucks<li data-bbox="573 848 1169 883">● Box, flat-bed and stake trucks<li data-bbox="573 893 1052 929">● Buses (without drivers)<li data-bbox="573 939 1187 975">● Refrigerated trucks and trailers<li data-bbox="573 985 996 1021">● Tractors and trailers	<p data-bbox="1370 536 1905 572">550+ types of available including:</p> <ul data-bbox="1330 619 1847 1086" style="list-style-type: none"><li data-bbox="1330 619 1615 655">● Aerial Lifting<li data-bbox="1330 665 1607 701">● Compaction<li data-bbox="1330 711 1633 746">● Earth Moving<li data-bbox="1330 756 1727 792">● Forklift and cranes<li data-bbox="1330 802 1842 838">● Generators and electrical<li data-bbox="1330 848 1676 883">● Heating and AC<li data-bbox="1330 893 1849 929">● Trucks and utility vehicles<li data-bbox="1330 939 1615 975">● Light towers<li data-bbox="1330 985 1544 1021">● Welders<li data-bbox="1330 1031 1730 1066">● Dewatering pumps

Specialty Vehicle / Equipment Projects

The Short Term Rental program provides equipment and specialty vehicle rentals.

Over 11,000 equipment pieces

- Earth moving
- Material handling
- Light towers
- HVAC equipment
- Dewatering pumps

A variety of specialty vehicles

- Dump trucks
- Bucket trucks
- Crash attenuators
- Underbridge inspection trucks/trailers
- Utility maintenance trucks

STR Vendors

VEHICLE VENDORS



EQUIPMENT VENDORS



STR Rates & Costs

STR Fees

STR Award Amount	Fee
Less than \$701	\$35
\$701 - \$5,000	4.00%
\$5,001 - \$10,000	3.00%
\$10,001 - \$50,000	2.00%
Greater than \$50,000	1.00%



Short Term Rental Equipment Offering & Rates FY23

Ceiling rates represent the highest possible rate, exclusive of non-exempt fees. All requests are competed among eligible vendors to maximize discounts. STR recommends customers submit a request to obtain quote(s) representative of the current market condition.

Average percent below ceiling rate for 3rd Quarter (April- June) FY23 is 27.72%

AERIAL LIFTING	Maximum Daily Rate	Maximum Weekly Rate	Maximum Monthly Rate	Average Monthly Rate	Maximum Mileage Rate
BOOM LIFT - ARTICULATED, 20-29FT	\$313.98	\$832.28	\$2,430.90	-	\$0.00
BOOM LIFT - ARTICULATED, 30-39FT	\$318.57	\$1,003.88	\$2,307.74	\$1,384.67	\$0.00
BOOM LIFT - ARTICULATED, 40-49FT	\$469.99	\$1,088.67	\$3,214.70	\$1,701.15	\$0.00
BOOM LIFT - ARTICULATED, 50-59FT	\$717.12	\$2,336.07	\$4,955.49	\$2,077.48	\$0.00
BOOM LIFT - ARTICULATED, 60-69FT	\$717.12	\$2,336.07	\$4,955.49	\$2,385.74	\$0.00
BOOM LIFT - ARTICULATED, 70-79FT	\$873.24	\$2,380.82	\$6,897.00	-	\$0.00
BOOM LIFT - ARTICULATED, 80-89FT	\$873.24	\$2,380.82	\$6,897.00	\$3,498.06	\$0.00
BOOM LIFT - ARTICULATED, 100-119FT	\$2,410.16	\$6,160.23	\$17,694.08	-	\$0.00
BOOM LIFT - ARTICULATED, 120-150FT	\$2,579.17	\$5,133.59	\$19,465.29	\$5,362.28	\$0.00
BOOM LIFT - ARTICULATED, ELECTRIC - 20-29FT NARROW	\$282.24	\$766.48	\$2,102.77	-	\$0.00
BOOM LIFT - ARTICULATED, ELECTRIC - 30-39FT NARROW	\$318.57	\$1,003.88	\$2,307.74	\$1,283.30	\$0.00
BOOM LIFT - ARTICULATED, ELECTRIC - 30-39FT NARROW	\$392.64	\$1,079.17	\$2,822.25	-	\$0.00
BOOM LIFT - ARTICULATED, ELECTRIC - 40-49FT NARROW	\$507.36	\$1,210.77	\$3,146.41	\$1,548.67	\$0.00
BOOM LIFT - ARTICULATED, ELECTRIC - 40-49FT NARROW	\$307.39	\$933.32	\$2,259.25	-	\$0.00
BOOM LIFT - ARTICULATED, ELECTRIC - 60-69FT	\$571.46	\$1,584.41	\$4,241.88	\$2,800.00	\$0.00
BOOM LIFT - STRAIGHT, 30-39FT	\$469.34	\$1,088.00	\$2,890.54	-	\$0.00
BOOM LIFT - STRAIGHT, 40-49FT	\$469.34	\$1,088.00	\$2,890.54	\$1,703.88	\$0.00
BOOM LIFT - STRAIGHT, 50-59FT	\$758.41	\$1,752.73	\$4,607.20	\$1,942.78	\$0.00
BOOM LIFT - STRAIGHT, 60-69FT	\$758.41	\$1,752.73	\$4,607.20	\$2,047.86	\$0.00
BOOM LIFT - STRAIGHT, 70-79FT	\$873.24	\$2,380.82	\$7,241.85	-	\$0.00



Short Term Rental Vehicle Offering & Rates FY23

Ceiling rates represent the highest possible rate, exclusive of non-exempt fees. All requests are competed among eligible vendors to maximize discounts. STR recommends customers submit a request to obtain quote(s) representative of the current market condition.

Average percent below ceiling rate for 3rd Quarter (April-June) FY23 is 5.90%

SEDAN	Maximum Daily Rate	Maximum Weekly Rate	Maximum Monthly Rate	Average Monthly Rate	Maximum Mileage Rate
ECONOMY	\$59.00	\$354.00	\$1,416.00	\$796.57	\$0.00
COMPACT	\$61.00	\$366.00	\$1,464.00	\$840.68	\$0.00
MID SIZE	\$63.00	\$378.00	\$1,512.00	\$894.62	\$0.00
LARGE	\$75.00	\$450.00	\$1,800.00	\$1,067.33	\$0.00

SUV	Maximum Daily Rate	Maximum Weekly Rate	Maximum Monthly Rate	Average Monthly Rate	Maximum Mileage Rate
SMALL	\$90.00	\$474.00	\$1,896.00	\$1,256.46	\$0.00
MEDIUM	\$79.00	\$474.00	\$1,896.00	\$1,285.90	\$0.00
LARGE	\$128.09	\$649.00	\$2,571.73	\$1,874.86	\$0.00

VAN	Maximum Daily Rate	Maximum Weekly Rate	Maximum Monthly Rate	Average Monthly Rate	Maximum Mileage Rate
MINI-RAMP 1 WHEELCHAIR	\$179.00	\$1,074.00	\$3,347.00	\$3,347.00	\$0.00
MINIVAN	\$69.00	\$534.00	\$2,136.00	\$1,297.96	\$0.00
8 PASSENGER	\$109.00	\$654.00	\$2,616.00	\$1,257.82	\$0.00
12 PASSENGER	\$136.00	\$816.00	\$3,264.00	\$2,294.37	\$0.00
15 PASSENGER	\$166.31	\$917.96	\$3,264.00	\$2,391.85	\$0.00
1/2 TON CARGO	\$82.00	\$576.00	\$2,304.00	\$1,236.12	\$0.00
3/4 TON CARGO	\$87.00	\$522.00	\$2,088.00	\$1,594.91	\$0.00
1 TON CARGO	\$87.00	\$522.00	\$2,088.00	\$1,632.79	\$0.00
1 TON SPRINTER CARGO	\$87.00	\$522.00	\$2,088.00	\$1,468.09	\$0.14

STR Ceiling Rates

- [STR Equipment Ceiling Rates \[PDF - 267 KB\]](#)
- [STR Vehicle Ceiling Rates \[PDF - 142 KB\]](#)

Standard Ordering Procedure

- STR Website: <https://str.gsa.gov>
- Pre-established BOAC (Billing Office Address Code) required to register



Rebid Requests

Need the vehicle a little longer?..

When creating the rebid request please be sure to complete the following:

1. Have the start date and time immediately begin after the current rentals end date and time.
2. Under the 'Special Requirements' section input 'Rebid of *current request number*'.
current request number
3. Mark 'Transition Cost' under the 'Best Value Criteria' if the cost of transition to a new vendor will be taken into consideration during vendor selection.

 Please be sure to request a new fuel card!

Creating new item

Pickup Delivery

Type of Rental: Additional

Vehicle Type:

Vehicle Size:

Driving Miles (Est./Veh.): Miles

Towing Capacity in lbs: 0

*Payload restriction. Please check with rental vendor.
Most vendors require driver to be 25 years of age or older.*

Quantity: 1

Start Date & Time (CT): 8/30/2023 8:00 AM

Estimated Return Date & Time (CT): 9/8/2023 8:00 AM

One Way Rental: Drop Off City: City

State: AK Zip:

Special Requirements: Rebid Request XXXXX

Under the 'Special Requirements' section input 'Rebid of *current request number*'. ←

Previous Clear Add To Cart

Can I keep the same vendor?

Request Type: Vehicle Equipment Vehicle On-Demand

Certify Request is NOT for TDY

Certifying 'Request is NOT for TDY' is required

Emergency Request: STR Personnel Only. Please Contact Staff for Support at 1(866)886-1232

Binding Bid Evaluation Criteria:

Best Value Options:

- Location
- Past Performance
- Transition Cost
- Vehicle/Equipment Specifications
- Environmental Impact

Fuel Card Needed: Note: Fuel Card(s) will not be ordered for entire request if 'No' is selected.

Remarks:

Marking transition costs allows COs to take costs into consideration when awarding.



Poll #3



Emergency Response

STR & Emergency Response

- STR is the primary emergency response program for GSA Fleet
- Dedicated emergency response line: 312-886-8670
- Expedited request times
- STR coordinates availability with vendors
- Contracting Officers standing by



Requesting Emergency Support



Have your requirements ready



Follow up emails with a phone call



Let us know if you are working multiple channels



Have funding ready



Consider current supply & inventory issues - be flexible



Contact us for help



Please be patient

STR Billing

Billing

- Vendors submit billing to GSA electronically
 - GSA approves/rejects the vendor invoice
- Approved invoices passed to GSA Fleet Rental bill
 - GSA Fee, Rental, Damage & Fuel
- Updated Rental statement nomenclature
 - Rental bills begin with “J” (IPAC) or “K” (non-IPAC)
- Payment can be via check, credit card or IPAC

Poll #4



Wallet Feature

Wallet

Replaces existing functionality of SpeedPay

- Enables IPAC (intragovernmental payment and collection) for DoD Leasing customers

Update Treasury Account Symbol & account information

- Updated annually

DoD customers may now pay Short-term Rental bills via IPAC!

- Add the line of accounting (LOA) details for each BOAC

Wallet

Manages new Treasury Account Symbol (TAS) requirements.

- TAS is an identification code assigned by the Treasury to an individual appropriation, receipt, or other fund account.
- All federal BOACs that span Fleet offerings (Purchasing, Leasing, and STR) must have a TAS in the Wallet
- There must be a 1:1 alignment of BOAC and TAS for each Fleet Offering

TREASURY ACCOUNT SYMBOL (TAS)

Sublevel Prefix (SP) ⓘ	Allocation Transfer Agency (ATA) ⓘ	TAS:	
<input type="text"/>	<input type="text"/>	047	X
Agency Identifier (AID) * ⓘ	Availability Type Code (A) * ⓘ	4534	001
047	X		
Beginning Period of Availability (BPOA) ⓘ	Ending Period of Availability (EPOA) ⓘ		
N/A	N/A		
Main Account (MAIN) * ⓘ	Sub Account (SUB) * ⓘ		
4534	001		

STR Bill Example

Account Code: 96-
CORPS OF ENGINEERS K3

Statement Number:

K0000251
08/21/2023

Customer Fund Code:

Rental Information					Rental Location	Vendor Billing Period		Total Charges
Reference ID	Vendor Name	Request #	Unit #	Description	City, State	Start Date	End Date	Amount
FLS072020230000426	ERAC	265490		STR-DMGS	LAKE PLACID, FL	03/13/2023	06/06/2023	6.25
FLS073120230024380	Wex	611329		ESTRFUEL	MOORE HAVEN, FL	07/31/2023	08/01/2023	264.26
FLS072720230000672	GSAF	611665		GSA FEE	MOORE HAVEN, FL	07/28/2023	12/19/2023	525
FLS071720230000009	ERAC	256369		STR-DMGS	JACKSONVILLE, FL	09/06/2022	01/02/2023	4.45
FLS071720230002523	GSAF	611399		GSA FEE	KINGS BAY, GA	07/13/2023	09/15/2023	1537.66
FLS071720230003639	EFCC	610796		ESTR RNT	NORTH CHARLESTON, SC	06/05/2023	07/02/2023	282100
FLS071720230002243	EFCC	610261		STR-DMGS	KINGS BAY, GA	03/28/2023	06/30/2023	6525
FLS071720230002244	EFCC	610261		ESTR RNT	KINGS BAY, GA	06/20/2023	06/26/2023	23371
FLS071720230002245	EFCC	610261		ESTR RNT	KINGS BAY, GA	06/27/2023	06/30/2023	23371
FLS071720230003708	EFCC	609464		STR-DMGS	LAKE PLACID, FL	01/04/2023	05/31/2023	4730
FLS071720230001664	ERAC	267297		STR RENT	NAPLES, FL	04/07/2023	05/07/2023	1647.6
FLS071720230001665	ERAC	267297		STR RENT	NAPLES, FL	05/07/2023	06/06/2023	1647.6
FLS071720230002144	EFCC	611328		ESTR RNT	KINGS BAY, GA	07/01/2023	07/07/2023	23371

Account Code: 96-
CORPS OF ENGINEERS K3

Statement Number:

K0000251
08/21/2023

Customer Fund Code:

Rental Information					Rental Location	Vendor Billing Period		Total Charges
Reference ID	Vendor Name	Request #	Unit #	Description	City, State	Start Date	End Date	Amount
FLS073120230021929	Wex	611231		ESTRFUEL	KEY WEST, FL	07/31/2023	08/01/2023	200
FLS073120230024379	Wex	611329		ESTRFUEL	MOORE HAVEN, FL	07/31/2023	08/01/2023	350
FLS073120230012301	Wex	610261		ESTRFUEL	KINGS BAY, GA	07/31/2023	08/01/2023	5891.86

Total for Customer Fund Code:

\$441,320.49

Total for Account code: 96-

\$441,320.49

Thank you for attending today's Desktop Workshop

For additional information on this topic contact:

Email: gsa_rental@gsa.gov

Phone: 1-866-886-1232

National Emergency Line: 312-886-8670

Live chat and more information available at <https://str.gsa.gov>

Looking for more federal fleet training?

- Check out the Federal Fleet Manager Certification Program - www.gsa.gov/ffmcp
- Register for future GSA Fleet Desktop Workshops - gsa.gov/gsa-fleet-training
- View past Desktop Workshops at <http://bit.ly/DtWRecordings>



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