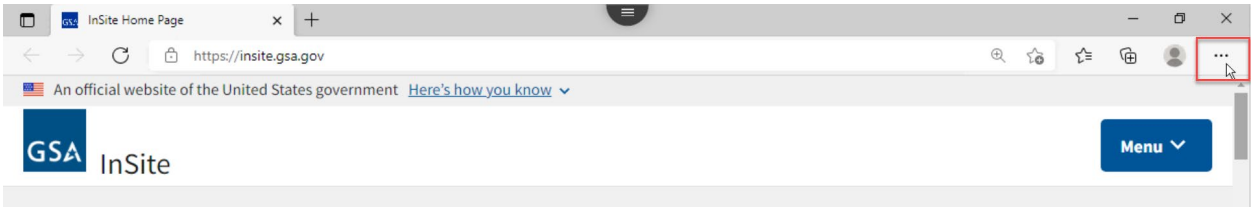
Clearing the Cache – Microsoft Edge

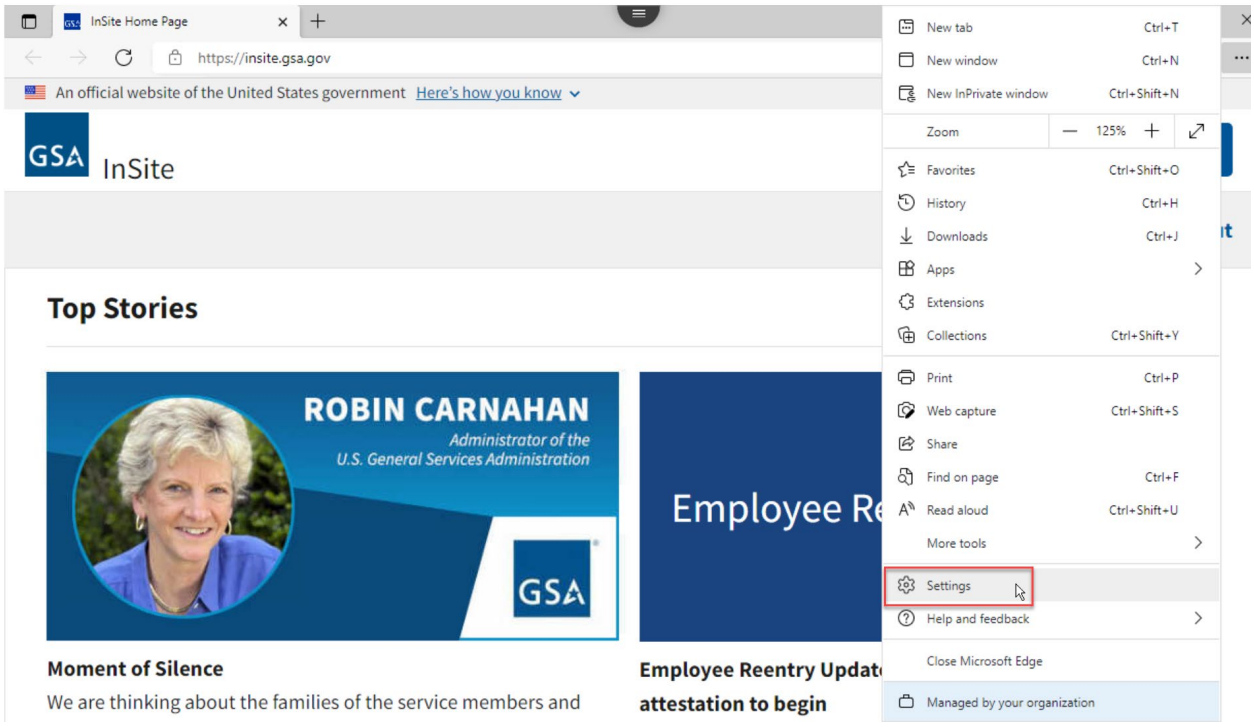
Follow this job aid to learn how to clear the cache for Microsoft Edge. This can resolve appearance and performance issues with HR Links.

Clear the Cache in Microsoft Edge

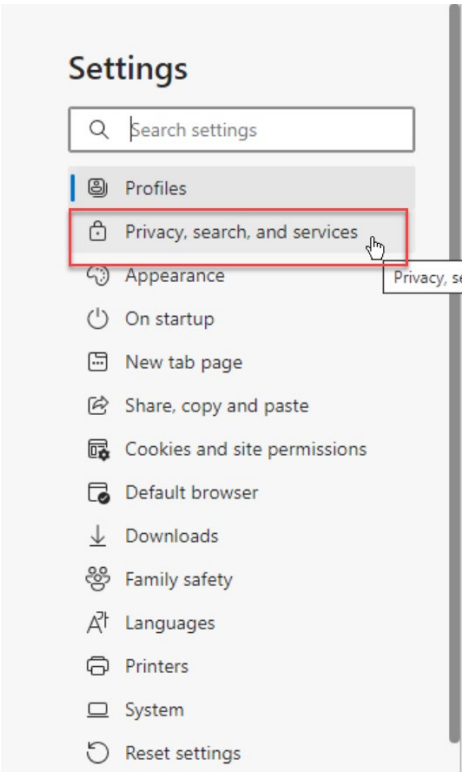
1. Sign out of HR Links if you are in it.
2. Select the **Settings and More** icon (3 dots) in the upper right corner of the Edge window.



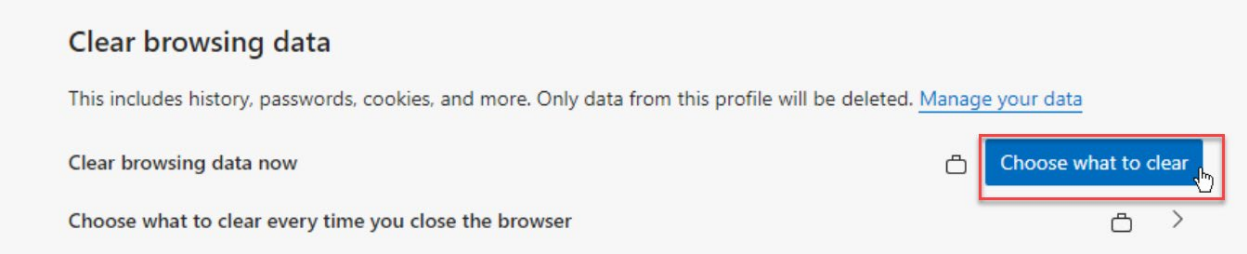
3. Select **Settings**. The Settings window is displayed.



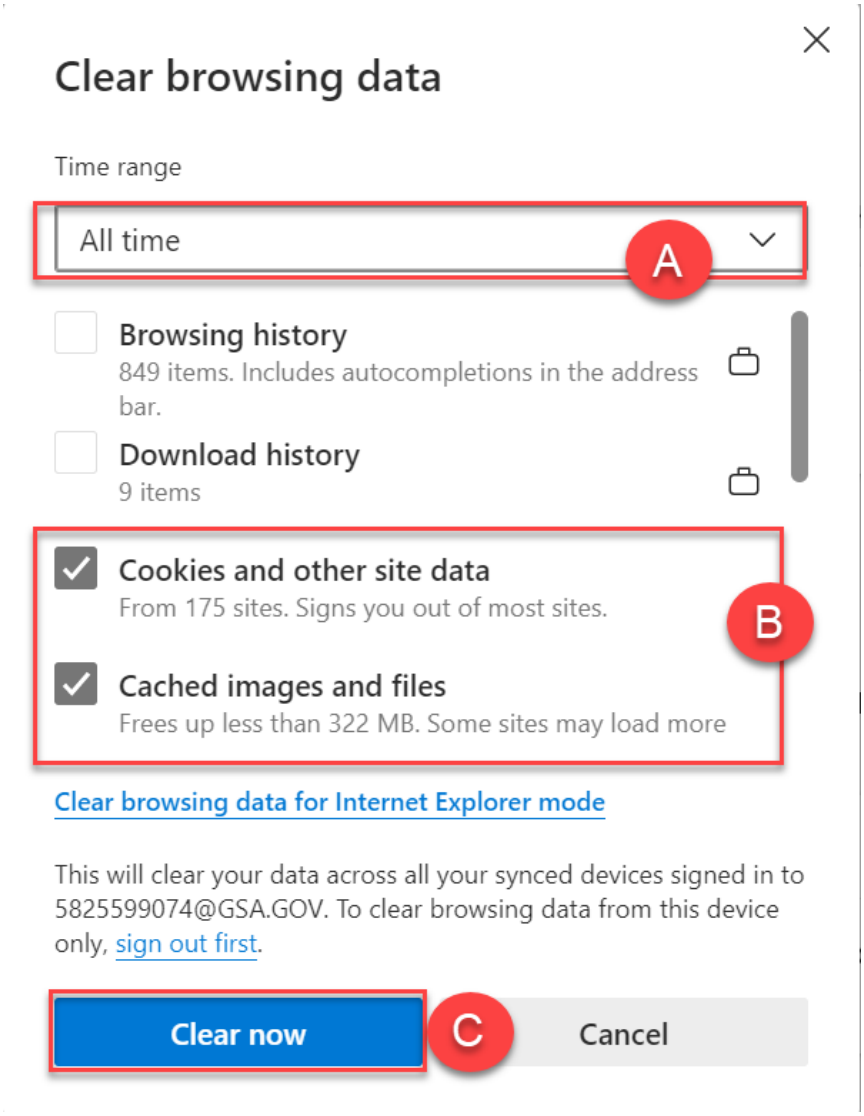
4. Select the **Privacy, search and services** option from the Settings menu. The Privacy screen is displayed.



5. Scroll down to the **Clear Browsing Data** area and select the **Choose what to clear** button.



6. The Clear Browsing Data dialog box is displayed.

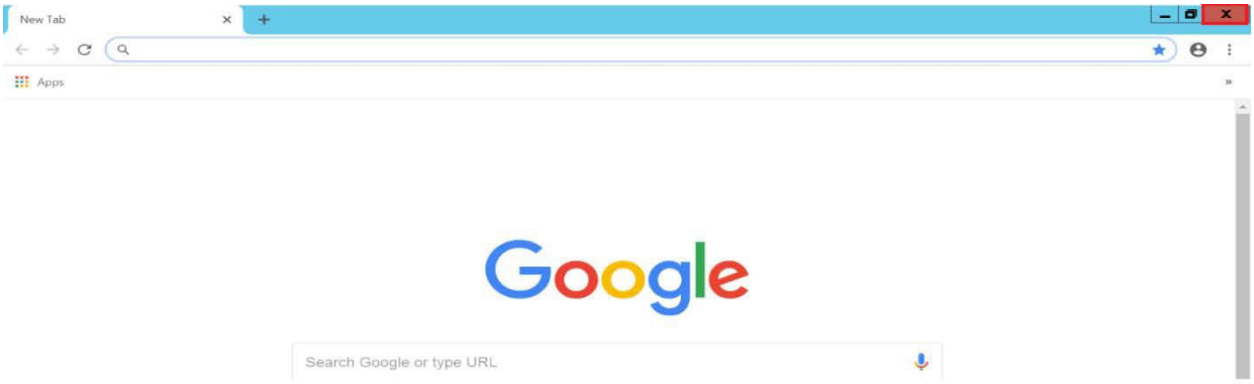


   a. Choose **All Time** for the Time Range.

   b. Select the **Cookies and other site data** and **Cached images and files** check boxes.

   c. Select the **Clear now** button.

7. Close all Microsoft Edge application windows using the **X** button in the upper right corner.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