



*Unique Entity ID (SAM)  
Stakeholder Forum Questions*

On Tuesday, January 25, 2022, the U.S. General Services Administration’s Integrated Award Environment (IAE) hosted an online Stakeholder Forum. Our subject matter experts have provided answers to some questions from the participants. Remember, you can search the Federal Service Desk knowledge base for additional videos and frequently asked questions or get help with technical issues at [FSD.gov](https://www.fsd.gov).

<b>Question</b>	<b>Answer</b>
Do I need to be signed in to search and view the UEI or a registration record?	Yes, view more help on how to search SAM.gov here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527</a>
I'm signed in, how do I see my UEI?	View more help on how to search SAM.gov here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527</a>
I have an active or an inactive registration. Do I have a UEI?	Yes, all active and inactive registrations have been assigned a UEI. View more help on how to search SAM.gov here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527</a>
How do I search entities if I don't have their DUNS or UEI? Can I use a business name?	Yes, view more help on how to search SAM.gov here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527</a>
Can I search for entities that have a UEI only and are not registered?	Yes, view more help on how to search SAM.gov here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527</a>
For subcontractors who chose to keep their UEI private, once they give it to you, will you be able to enter in the UEI on <a href="https://www.sam.gov">SAM.gov</a> to confirm its correct and have the sub's info come up?	If an entity chooses to have their record private, only users who have a role with that entity and federal users will be able to see its information. More help on no for public display entities is here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0036292">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0036292</a>
My registration expires after April 4, should I renew before April 4?	If you choose to update prior to April 4, you'll need to use your DUNS Number. After April 4, you will no longer need your DUNS Number. The identifier





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	changing from the DUNS to the UEI does not change your registration status or expiration date.
My registration expires before April 4, will I need to register again after April 4?	If you do not renew your registration before the expiration date, it will go to the inactive status. You will need to go through the renewal process to make it active again. The identifier changing from the DUNS to the UEI does not change your registration status or expiration date.
Does the UEI expire? Does it need to be renewed?	No, it does not expire or need to be renewed.
If my registration expires, will the UEI change if I reactivate my registration?	No, the UEI associated with an inactive or active registration will not change.
How long will it take to get a UEI? If I change my entity information, like my address, how long will validation take?	In most cases, validation will complete in a few seconds, as fast as the system can load information. If more information is needed to validate your entity, more time may be required.
Where I can learn more about UEI specifications, like the format of the alphanumeric groupings?	UEI specifications are available here: <a href="https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/uei-technical-specifications-and-api-information">https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-systems-information-kit/uei-technical-specifications-and-api-information</a>
I use the DUNS Number with a system using APIs and Data Extracts, what should I do?	Please see this help article: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0038429">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0038429</a>
Where will I change or update my entity information?	SAM.gov will no longer use DUNS information after April 4, 2022. You will update your SAM.gov info at SAM.gov. Updates to a DUNS record continue to be completed at Dun & Bradstreet.
What happens with the DUNS+4?	The "plus four" part of the DUNS+4 is your EFT, or electronic funds transfer number paired with your DUNS Number. They are separate data fields in IAE systems.





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<p>How can I download a large amount UEI info from a group of entities, such as all the UEI for my municipality?</p>	<p>You can use APIs or data extracts to get data from SAM.gov. The API and extract versions that include the UEI (SAM) are available for interfacing systems and consumers of registration data. Go to open.GSA.gov for additional documentation.</p>
<p>Do I need a DUNS Number to get a UEI (SAM)?</p>	<p>Please see this help article: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0045989">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0045989</a></p>
<p>Is the Unique Entity ID the same as the Tax ID number?</p>	<p>No. Your Taxpayer Identification Number (TIN) is an identifier assigned by the IRS. The Unique Entity ID (SAM) is assigned by SAM.gov. They are separate numbers.</p>
<p>Will the information in the Service Contract Reporting area of SAM require first-tier subcontractor UEIs?</p>	<p>Reporting requirements for service contract reports are not changing. After April 4, 2022, wherever you use the DUNS Number, you will start using the UEI (SAM) in its place.</p>
<p>Will the SF-424 be revised to rename the DUNS Field to UEI?</p>	<p>Please consult with agencies on their requirements.</p>
<p>What do you mean that entities "claim" their SAM UEI?</p>	<p>"Claim" means that the entities get their Unique Entity ID (SAM) assigned.</p>
<p>Will the UEI for subawardee not registered in SAM have a legal business name?</p>	<p>The legal business name of an entity is needed to get a UEI.</p>
<p>What is the process that will prevent multiple UEI's from being set up for the same institution?</p>	<p>Today and in the future, entity validation services are used to verify organizations.</p>
<p>What is the benefit/ purpose of getting UEI without registration?</p>	<p>It's up to you and your organization. It's a business decision. Whether to register your entity or only get a UEI (SAM) depends on whether you want to be in charge of bidding on or applying directly for awards and assistance from the government.</p>
<p>DOJ uses the DUNS as a key field in our financial systems right now. Is there any way to keep DUNS visible, or at least in the extracts, for a time</p>	<p>IAE is complying with a federal government requirement to stop using the DUNS Number in our systems and APIs. On April 4, 2022, the DUNS field will</p>





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<p>period after April 4, 2022, simply for reconciliation and validation purposes. This would be incredibly helpful.</p>	<p>be blank in APIs and extracts.</p>
<p>After April 04th, will PTACs have a "Hotline" w/FSD similar to what D&amp;B offers now?</p>	<p>The Federal Service Desk (FSD.gov) is the place for all users SAM.gov and other IAE systems to get help with questions or technical issues.</p>
<p>In DUNS each branch location under the SAME FEIN gets its own number associated with the branch location. Will the UEI have a separate number for each location?</p>	<p>Please consult with your organization on your internal operational matters.</p>
<p>For US government implementing partners who have an active DUNS number because their contracts required it for their SAM registration, what happens after April 4? Do they need to do anything? Do they automatically get a unique entity ID in SAM?</p>	<p>All active and inactive registrations have been assigned a UEI. View more help on how to search SAM.gov here: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0039527</a></p>
<p>Will all government contract acquisitions move to requesting the UEI instead of the DUNS for new RFPs, etc.?</p>	<p>Each agency has its own transition plan and requirements. Please contact an agency for its plans and requirements.</p>
<p>will the DORA bot work the same with the UEI?</p>	<p>The DORA bot is managed by U.S. Army, not GSA. Please contact the agency responsible with your question.</p>
<p>If the County government has several entities/departments that are at the main government campus, can we continue to use the same number or does each government department that received grant have to register for their own number? We currently use the same DUNS number ( as the government) and have a SAMs number for the location where our office is locations – ex main campus address.</p>	<p>Please consult with your organization on your internal operational matters.</p>
<p>Will states still have a "principal" number with</p>	<p>Please consult with your organization on your internal</p>





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their agencies under it similar to the DUNS set up?	operational matters.
Will the SBA's DSBS include a field to search by UEI SAM?	The DSBS is managed by SBA. Please contact the agency responsible with your question.
Where does it say that both a subcontractor to a prime contractor and its parent, if they have one, both have to have a unique entity id SAM both without full registration?	Please consult with agencies on their requirements.
What is the impact with the Payment Management System (PMS)?	The Payment Management System is run by the Department of Health and Human Services. Please contact the agency responsible with your question.
I am with a local government. We have a SAM UEI, already. Will all our departments use the same SAM UEI like we did with a DUNS number or will each department need their own SAM UEI?	Please consult with your organization on your internal operational matters.
Can we work with organizations who are not able to obtain a UEI due to difficulties in registering, while they are trying to work with FSD to resolve their issues?	Please consult with organizations or agencies you may have contracts or grants with on their requirements.
Are subawardees required to have a Unique SAM?	Each agency has their own requirements. If you provide your DUNS Number to a prime awardee for federal contracts or grants, you'll need to provide a UEI after April 4.
Will COs be able to award to contractors that are not fully registered?	Please consult with agencies on their contracting requirements.
If an entity is a subrecipient grantee from a pass through entity, do they need to register or just get the UEI number? Thank you.	Please consult with agencies you may have contracts or grants with on their requirements.
Do we need to update our price catalog on GSA Advantage by removing the DUNS number and add the UEI after April 4th?	Please contact GSA Advantage at <a href="mailto:GSA.Advantage@gsa.gov">GSA.Advantage@gsa.gov</a> with your question.





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<p>I am a state agency that awards grants to entities. Will we need for our awardees to have an active registration in SAM and UEI for us to report to FFATA and not receive validation errors or will they only need to have a valid UEI?</p>	<p>Please consult with your agency contacts on requirements for reporting.</p>
<p>Our Adult School is part of Visalia Unified School District. Are we still able to use the district SAM number? Or do we need SAM for our adult school specifically?</p>	<p>Please consult with your organization on your internal operational matters.</p>
<p>The FDA requires those who hold a license or registration to have a DUNS #. Will the Unique Entity ID replace this requirement? We have a SAMS registration and Unique Entity ID already, so we need to know if all Federal agencies will be accepting this.</p>	<p>Please consult with agencies you may have contracts or grants with on their requirements.</p>
<p>I use our county number for IEMA/FEMA grant applications and quarterly reporting. Our auditor is the one that has to accept NOSA agreements, if I get a UEI, will that change? Or can I just use the county UEI and not apply for one for our department.</p>	<p>Please consult with your agency contacts on requirements for reporting.</p>
<p>We are an Adult School and part of a K-12 school district. The school district manages our fiscal matters and federal grant funds. Do we now need our own number or do we continue to operate through theirs? I do not see this answered in fsd.gov.</p>	<p>Please consult with your organization on your internal operational matters.</p>
<p>Will we still have CAGE codes after 4/4/22?</p>	<p>Yes. CAGE codes are unaffected by this change. Please see this help article about the UEI and CAGE codes: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0045971">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0045971</a></p>
<p>Will entities still need to get NCAGE codes as part</p>	<p>Yes. That is a separate process from assigning of the</p>





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<p>of the SAM.gov registration process after 4/4/22?</p>	<p>UEI. Please see this help article about the UEI and CAGE codes: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0045971">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0045971</a></p>
<p>What is the CAGE Code? Not sure what to put there.</p>	<p>Please go to the Federal Service Desk at FSD.gov for frequently asked questions about the CAGE code.</p>
<p>Does this mean that the DUNS will expire after April 4th and no longer be required by the Federal Government or do we need to continue maintaining the DUNS after April 4th?</p>	<p>The federal government will not use the DUNS Number to identify entities after April 4. Using the DUNS Number for other things is up to individual agency requirements and your organization's needs.</p>
<p>Is anyone exempt from the UEI, like individuals were with DUNS?</p>	<p>The same rules would apply. We are not changing the policy around whether an identifier is needed.</p>
<p>If we have recent changes in personnel or changes in roles, do we make the updates in SAM.gov or D&amp;B or both? Currently I cannot get into our account since the website says I do not have authority.</p>	<p>If you need to update points of contact on your <a href="https://www.sam.gov">SAM.gov</a> registration, you can do so in SAM.gov. If you need to change which personnel have roles in SAM.gov, an entity administrator can make that change in SAM.gov. If you do not have an entity administrator, please see <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0016652">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0016652</a>. If you need to update information on your D&amp;B record, contact Dun &amp; Bradstreet.</p>
<p>D&amp;B always checks that the address entered matches the format of the US Postal Service. (Example is Dr. vs Drive or Hwy vs Highway) Will SAM do this now or will it be an issue?</p>	<p>Addresses will continue to be validated by an entity validation service.</p>
<p>Current system has parent child relationships under DUNS. How will this be accommodated in UEI? How were the relationships established? What if the information is wrong and needs to be updated?</p>	<p>Entity hierarchies will be maintained in SAM.gov and validated by an entity validation service, as they are today. Changes to a hierarchy will be handled through the Federal Service Desk.</p>
<p>will Duns numbers need to be maintained for any</p>	<p>The federal government will not use the DUNS</p>





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<p>purpose after April 4th 2022</p>	<p>Number to identify entities after April 4. Using the DUNS Number for other things is up to individual agency requirements and your organization's needs.</p>
<p>I got my DUNS number. But when I tried to fill out for my SAM, they ask me for information that I didn't fill out during my DUNS. I went back to update the information on my DUNS but I can't. If I can't do that, I can't proceed for my SAM number. Need help.</p>	<p>If you need to update information associated with your DUNS Number (such as your address), please contact Dun &amp; Bradstreet. Registering in SAM.gov requires that you supply more information than you supplied to Dun &amp; Bradstreet. See this FAQ: <a href="https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0016844">https://www.fsd.gov/gsafsd_sp?id=kb_article_view&amp;ysparm_article=KB0016844</a></p>

