

GENERAL SERVICES ADMINISTRATION

Pegasys Financial Services

YOUR RIGHTS



What You Need To Know About Your Rights As A Debtor To General Services Administration

REQUIREMENTS CONCERNING PAYMENT OF DEBTS

References: 31 U.S.C. 3701-3720E; Public Law 97-365, 96 Stat. 1749 (Debt Collection Act of 1982); Public Law 104-134, 110 Stat. 1321-358 (Debt Collection Improvement Act of 1996); Public Law 113-

101, 128 Stat. 1153 Sec. 5 Debt Collection Improvement (DATA Act)

A. Interest

Simple interest will be charged on the principal amount due if payment is not received within 30 days from the due date or from the date a demand letter is first mailed or hand delivered to you. **The interest rates will be assessed at EITHER:**

- **Current Value of Funds Rate** as established by the Secretary of the Treasury. The interest rate shall remain in effect for the duration of the debt, unless formal agreement is entered into between you and the General Services Administration (GSA) at a later date.
- **Current Renegotiation Board Rate** for contracts containing a clause incorporating inclusion under: Contract Disputes Act of 1978 (Pub. L. 95-563), FAR 52.233-1, and 41 U.S.C. 7109.

B. Penalty

A penalty of 6% per annum, accrued from the day following the initial due date will be assessed on all amounts remaining delinquent after 90 days.

C. Administrative Costs

If payment is not received by the due date, a minimum of \$10 per month will be charged for costs associated with the carrying and collection of delinquent accounts. These charges may also include, but are not restricted to:

- A minimum of **18%** of the total debt balance upon referral to the U.S. Treasury for debt collection.
- Any debt collection agency fee charged to GSA or the U.S. Treasury.

D. Collection Tools

Pursuant to the U.S. Government's right, GSA, or the U.S. Treasury may utilize all available collection tools as necessary, including:

- Offset any monies due to you from the Internal Revenue Service (IRS) or other Government agencies.
- Referral to a private debt collection agency.
- This debt may appear in publications identifying delinquent debts.

- Referral for litigation with the Department of Justice.
- Referral to the IRS for income reporting on discharge of indebtedness (Form 1099-G) or the Tax Refund Offset Program.

E. Debtor's Rights

You have the right to inspect and copy Government records pertaining to the debt. Within 30 days of the initial demand, you may request to enter into a written agreement, due to a financial hardship, to repay the debt in installments. You have the right to dispute and access administrative appeal procedures related to the debt.

PAYMENT OR DISCLAIMER INFORMATION

A. Check or Money Order

If you choose to pay by check or money order, reference the assigned claim number or contract number and submit payment to:

General Services Administration
PO Box 6200-28
PORTLAND, OR 97228-6200

B. Credit Card Information

For your convenience, GSA will accept MasterCard and Visa for settlement of our invoices and claims. If you choose this option, please log on to <https://www.pay.gov/paygov/home> and follow on-line instructions.

C. Written Disclaimer or Dispute of Debt

If you disclaim this debt, you must furnish, in writing, your reason for the dispute. Disputes must be postmarked no later than 30 days from the date of the initial letter or as provided for in any applicable contract, along with a copy of the demand letter, to:

General Services Administration
Financial Services Division
Pegasys Financial Services
PO Box 17181
Fort Worth, TX 76102-0181