

ANNUAL FIELD OFFICE CRAFT REQUIREMENTS

REGION	AREA	FIELD OFFICE	PREPARED BY	DATE	APPROVED BY	DATE
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LINE NO.	CRAFT	SUPER-VISION (a)	OPERATION AND MAINTENANCE MAN-HOURS						MAINTENANCE REPAIR (h)	REIM-BURSABLE (i)	TOTAL	
			TOURS (b)	WATCHES (c)	PREVENTIVE MAINTENANCE (d)	SERVICE CALLS (e)	MISC. (f)	TOTAL (g)			MAN-HOURS (j)	NO. OF POSITIONS (k)
1	GENERAL MECHANIC											
2	OPERATING ENGINEER											
3	ELECTRICIAN											
4	LAMPIST											
5	CARPENTER											
6	PLUMBER											
7	ELEVATOR MECHANIC											
8	PAINTER											
9	OTHER (Specify)											
10												
11												
12	TOTAL											

REMARKS