



August 6, 2024

FEDERAL TRAVEL REGULATION  
GSA Per Diem Bulletin FTR 25-01

TO: Heads of Federal Agencies

SUBJECT: Fiscal Year (FY) 2025 Continental United States (CONUS) Per Diem Reimbursement Rates

1. What is the purpose of this bulletin? The U.S. General Services Administration's (GSA) FY 2025 per diem reimbursement rates review has resulted in lodging and meal allowance changes for certain locations within CONUS to provide for reimbursement of Federal employees' subsistence expenses while on official travel.

This Per Diem Bulletin updates the maximum lodging allowance rates in some existing per diem localities. No new non-standard area (NSA) locations are being added for FY 2025. The standard CONUS lodging rate is increasing from \$107 to \$110.

The meals and incidental expenses (M&IE) reimbursement rates are also being revised for FY 2025; they were last revised in FY 2022. The M&IE NSA tiers are increasing from \$59-\$79 to \$68-\$92, and the standard M&IE rate is increasing from \$59 to \$68.

2. What is the background of this bulletin? This bulletin, once published on the GSA website, effects a revision of the per diem reimbursement rates prescribed by GSA's Office of Government-wide Policy (OGP) for CONUS locations. Other than the changes posted on the GSA website, notices published periodically in the *Federal Register* now constitute the only notification of revisions to CONUS per diem reimbursement rates to agencies. Per diem reimbursement rates are published at <https://www.gsa.gov/perdiem> as a Federal Travel Regulation (FTR) GSA Per Diem Bulletin.

3. Can agencies authorize actual expense reimbursement if their travelers cannot find rooms at the per diem reimbursement rates? If per diem reimbursement rates are insufficient to meet expenses, the FTR permits actual expense reimbursement up to 300% of the applicable maximum per diem rate, pursuant to FTR §§ 301-11.300 through 301-11.306.

4. What is the effective date of this bulletin? This bulletin is effective upon the date of publication, and applies to travel performed on or after October 1, 2024, through September 30, 2025.

5. Whom should I contact for further information? For clarification of content, contact Sarah Selenich, OGP, Office of Asset and Transportation Management, at (202) 568-4265 or by email at [travelpolicy@gsa.gov](mailto:travelpolicy@gsa.gov). Please cite GSA Per Diem Bulletin FTR 25-01.

By delegation of the Administrator of General Services,

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