



GSA PBS Occupancy Agreement Space Inventory System (OASIS)
Customer Access Request Form

Please Note - before an individual can access OASIS, they must have a valid account in MAX.GOV.

Requester -----

Email Address:

Name:

Agency:

Agency Bureau Code(s):

By signing below, I acknowledge that I have read, understood and agree to abide by all GSA security policies, standards and procedures specified [here](#). Should I leave my agency or transfer to another department, I agree to immediately notify PBSOasisAccounts@gsa.gov.

Requester Signature:

Supervisor -----

Email Address:

Name:

*Only a **Federal Employee** can attest to the following. In the case of contractor requests, the COR on the associated contract must provide this attestation.*

I attest that I am the requester's FEDERAL supervisor or COR.

I attest that the requester needs access to OASIS to perform their job.

Supervisor Signature:

Please submit a copy of this form to pbsOASISaccounts@gsa.gov, once the form has been completed and signed by both the Requester and Supervisor.